# WORK FROM HOME 200

Fortune 500 & Legitimate Work at Home Jobs -How to Make Money Online from Home!

#1 Amazon Best Selling Author

## LEE EVANS

From the JOB SEARCH Series

# Killer Work from Home Jobs

## **200**

Fortune 500 & Legitimate Work at Home Jobs - How to Make Money Online

## from Home!

## **USA**

## Lee Evans

Edited & all Links Reviewed & Revised 4-30-13

# Killer Work from Home Jobs

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This book is a work of the author's experience and opinion.

Learn more information at: <u>Free-Job-Search-Websites.com</u>

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#### **D**EDICATION

To all those whose long passionate dream of working from home in the USA will be realized today.

#### **PREFACE**

#### **US Jobs**

Killer Work from Home Jobs provides potential home-based opportunities to people who live in the United States. The target reader either lives in the United States, or lives in another country, but expects to live in the United States in the near future. In addition, some jobs may be applicable to my International fans, however, it is written with US job seekers in mind.

#### **Editing**

The book was re-edited recently to

address some grammatical issues.

Can the information in this book be

#### **Internet Information**

found on the Internet? Yes, all companies have websites on the Internet, and you can easily go to each of the 200 sites, or other websites, and research the information on your own. Do you really feel like doing that?

## Passionate v Pushy

Some have expressed that I am pushy, with respect to the subject of working from home. These readers have missed the point. I am passionate, because I love working from home. If you are interested in working from home, and I can help you achieve your goal, that's



## Why You Need to Read

## This Book!

Edited & all Links Reviewed & Revised 4-30-13

- --Is it your dream to spend more time
- with your family?
- --Do you need to ditch that exhausting, costly, gas-guzzling commute?
- --Did you simply always dream of working at home, but couldn't find a legitimate job?
- --Are you finding work-at-home scams
- & schemes that are not legitimate?
- --Are you tired of co-worker cubicle gossip drive-bys?

- --Are office politics and backstabbing getting you down?--Did you lose your job, so you're
- looking for a second career?
  --Are you trying to replenish your
- dwindling retirement fund?
  --Do you have a medical issue that keeps you home-bound?
- --Do your legs and back hurt, and you're tired of standing and walking?

  Are you looking to supplement your
- --Are you looking to supplement your income, and want to work part-time?
- --Are you saving for a rainy day?
  --Do you dream of being in control of
- your earning potential?
  --Do you want to start a holiday fund?
- -- Do you live in a small town where

there just are no jobs?

Year after year I trudged to my job, as a manager of someone else's business, wondering why I was not happy. I was good at what I did, accomplished the company's goals, made good money, received my share of accolades, but something was just not right, there was no sense of fulfillment on any level.

I hated getting up in the morning. The sound of my alarm was like a sledge hammer that hit my head; it was like a thief in the night, five days a week, four weeks a month, twelve months a year. My shower felt like a

cold-water car wash I was forced to withstand, despite the fact the water was appropriately warm. The requisite daily uniform, often referred to as business attire, no longer felt right. Although my clothes fit, they felt like a shirt that's too tight, that's pulling on either side, with a big gap in the middle.

The breakfast I consumed each day felt like it was too early to really enjoy. Who wants to eat at six in the morning, when you're not really hungry? I can't convey the melancholy that I felt, as I proceeded to shovel my car out of the heavy white snow. I firmly believe that snow should be limited to the North Pole.

I worked so hard to achieve my dream of so-called success. I had earned every academic credential; I had a resume that caused many to swoon. But I was so very sad. Something was wrong, and I knew that I had to spend some time figuring it out.

I took some time off from work to think. It did not take long to come to the realization that no matter what I achieved, no matter how many promotions I obtained, I was not a happy camper. Was this all there was to life?

When it was time to return to work, I could not leave my home. I could not even make the trek one more

time. I decided it was time to earn my pay from home. It didn't matter how much I earned, as long as I didn't have to return to the redundant grind, I knew that I'd be ok.

Once I made the decision, it didn't take long for my entire disposition to change. Despite the fact that I didn't have a job, and I was going to have to find one and quick, I felt amazing, like I'd never felt before. I approached the job search process with a fabulous zest. I'm not sure that I can think of anything that was as exciting as how I was feeling. Many years ago, there was a television commercial about the Toyota car. It showed people really excited

about their Toyota, and at the end of the commercial, they would jump up in the air, hands waving in a sign of victory, feet and legs forming an oval as they jumped for sheer joy. (If you're too young to remember, they have old clips on <u>YouTube</u>). This iconic rendition of unbridled excitement was exactly what I was feeling. It's a feeling that I still have each and every day.

This book is dedicated to all those who just can't go back. I know that in addition to the "I can't take it any mores" of the world, *Killer Work from Home Jobs* will help many who have other compelling reasons, as well. The desire to work from home can run very

deep and is extremely intense. Taking the first step toward achieving your goal will make you feel sheer joy. Reading this book will mean you've finally taken step one. No matter what your personal reason for wanting to work from your most cherished haven, one thing is definitely true – Dorothy got it absolutely right when she repeated over, and over again, "there's no place like home! There's no place like home!"

## How is this Book Different?

How is this book different from other work from home books on the market? Instead of just providing you with links, I spent months and months researching each company. I wanted to provide you with the same key indicators that were so important to me. Yes, it meant that I had to invest more, and it meant that it would take longer to complete the process, but I wanted a book that gave you a sense of each company. Is the company financially healthy? Has the company been around for awhile? Does the company have a global footprint? Does the company have "money in the bank?" My months

of research allowed me to accumulate a lot of information, so that I could provide you with key information like:

--more work-at-home job opportunities

- 200 jobs --how long the company has been in
- business
- --when the company was founded --where the company is headquartered
- --what the company does
- --what the company does
  --what positions the company offers as
- "work from home"
  --if available, whether you will be hired
  as an employee or an independent
- as an employee or an independent contractor
  --if available, company revenues, so you can determine if the company has

--whether or not the company is on the Fortune 1000, 500, or 100 list --whether or not the company services Fortune 500 companies --more stable Fortune 1000, 500, or 100 companies to choose from

--whether the company has any awards, like the *CNN Money Magazine Best Company to Work for*, or if it is on the

--if available, the pay you will receive

financial stability

Why am I providing this information? These items are key indicators of whether or not the company is a healthy business. The fact that a

company is not a Fortune 500 company

companies, often means that it is legitimate, has stability, and is not a scam. Avoiding scams should be your paramount objective. When you encounter a scam, not only could you possibly lose money, but it can ultimately kill your spirit. You'll start to believe that you can't work from home because of this horrific experience you had with a rogue company. This is why it's imperative that you find work from home jobs from companies that are

itself, but services Fortune 500

healthy and reliable.

I verified all links on publication day. Due to the fact that companies change their web pages, and their job needs, if any of the links don't work, simply contact me at my <a href="Free-Job-Search-Websites.com">Free-Job-Search-Websites.com</a>, and I will provide you with revised link

My Promise to You

You can also contact me regarding any specific work-at-home jobs contained in the book that you cannot locate. I will check the status of any included jobs for you.

information.

You are not just buying a book, you are buying my promise that I will

tirelessly provide you with the most up to date information that I have at my disposal. Consider me your Work from Home Job Search Coach for the life of your purchase. I want you to make your dream come true!

#### Why This Book?

Killer Work from Home Jobs is a book about fulfilling your dream to work from home, and finding a job that is real, from a company that is either well known, because it's a Fortune 500 company; or is stable, because it's a nationwide or global business; or it's a fairly new company, but it's a company that has wings and will likely soar.

The book is about making the switch to working at home; or having a home-based office, with some travel to client sites; or telecommuting from your employer's site, preferably, with a high percentage of the time, on your bed at

home with your laptop.

I endlessly searched for jobs,

once I left the brick and mortar world, and I kept finding companies that required a down payment, because they were not legitimate businesses, or were so unstable, they were fly-by-night operations. I wrote this book because working from home is my passion. I can't think of anything more fulfilling, more exciting or more wondrous. Fortunately, the world of working from home is one that is growing by leaps and bounds. Companies are realizing that telecommuting is beneficial to their bottom line. The more companies that realize this, the more work from home

opportunities there will be.

It's an incredible time to want to work from home, because we are at a point in time when businesses are making your dreams a reality. Not because they love you, but because of the many benefits it brings to all parties involved.

What I found was that working at home was so important, it did not matter that my first experience made less money than I was used to making. The benefits of making the transition, so outweighed the loss in income, there was no comparison. Some people simply must work from home. The

strong, that making the transition is more important than anything else. Why? Some things transcend money. Some things transcend everything. This is why *Killer Work from Home Jobs* was born.

desire, the passion, the requirement is so

I was given the gift to work from home. If I can help you achieve that gift as well, what better tribute could I receive?

**Killer Work from Home Jobs 2:** 100 Fortune 500 & Legitimate Work at Home Jobs - How to Make Money Online from

OTHER BOOKS BY LEE EVANS

Home! The follow-up to the book you are reading, with an additional 100 work from home job opportunities.

Killer Work from Home Jobs: 460

Jobs SUPER BOOK – The combination of Killer Work from Home Jobs Book 1, Book 2 and an additional 160 new jobs.

Killer Work from Home Jobs: SBI!
Site Build It! Website and Business
Builder - Make Money Online – The
story of my experience, and the success
of others who use Site Build It to create



# A blogger *Killer Work from Home Jobs* will be coming out soon. The blogging book will be filled with information on how to become a successful blogger

who can earn a great living working

from home

WHAT'S COMING SOON?

A Freelancer *Killer Work from Home Jobs* will be coming out soon. The freelancer book will be a guide for those considering working as a freelancer, independent contractor or working multiple jobs online.

A comprehensive technology only *Killer Work from Home Jobs* will be coming out soon. The information technology

book will be filled with *Killer Work* from Home Jobs for those in the IT industry that I have researched for you.

A comprehensive writer's only *Killer Work from Home Jobs* will be coming out soon. The writer's book will be filled with *Killer Work from Home Jobs* for those that want to write and get paid to work from home.

#### NOTIFICATION

If you would like to be notified when the next books in the Killer Work from *Home* series are coming out, please sign up for notification here: Free-Job-Search-Websites.com

#### Introduction

Would you like to see the office of the future? For many top companies, the office of the future looks exactly like your home.

That's because more and more businesses are beginning to understand the benefits of hiring stay-at-home workers. According to a 2010 survey by the US Small Business Association, 44 percent of businesses allow their employees to work from home. Compare that to as recently as 1997, when only 9 percent of all workers telecommuted.

Another report, called *The State of Telework in the USA*, estimated by 2016, nearly 69 percent of all workers will not need to leave their home in order to go to their job.

These figures are good news for business, good news for the environment and, most importantly, good news for you because the benefits of working at home are substantial.

In many ways, the trend towards telecommuting is a return to the way things were hundreds of years ago. When the US was primarily an agricultural economy, most people worked their own farms, or provided products and

blacksmithing, apothecary, and textiles – in order to support those farmers. It was only during the Industrial Revolution that most workers began leaving their homes every day in order to perform their jobs.

services out of their homes – such as

Today, this type of unnatural and artificial structure is being broken down, as more and more workers rediscover the many pleasures and rewarding benefits of working from their own homes. Advances in technologies have dissolved the structures that required most workers to report to an office building or factory. Nearly half of all workers today are able to earn the same salary, or even more, while working at

home, even in their pajamas, if they want.

In this guide, I will examine the growing trend toward telecommuting, and what it means for your career. I will offer suggestions on the best methods you can use to land a high-paying, rewarding job that you can perform from home. Finally, I will present a comprehensive list of some of the top companies that are currently hiring stayat-home workers.

With the tools and information provided in this guide, you can ensure that your office of the future is in your very own home. Your Armani suit of



### WHY YOU NEED TO WORK-AT-HOME

If you currently are commuting to your job, take a few moments and really think about the way your day is structured. You probably get up very early, so that you have enough time to get ready for work. If you have children, you need to make sure they are up, cleaned, dressed, fed, and ready for school or day care. The stress level increases, as you head out to the garage to load everybody in the car for drop-off. A quick look at the gas gauge reminds you that you need

to fill up the gas tank once again with gasoline, the price of which just keeps getting higher and higher.

Once you drop off the kids at wherever they are going, it's time to face a long commute in bumper-to-bumper rush hour traffic, or perhaps a crowded bus, or subway train, where you are smashed together with strangers. Hopefully, you won't be late for work, because if you are, your boss will reprimand you, and possibly even discipline you if it is a repeat offense. Then there are all those co-workers to deal with, wasting your time with their idle gossip, and trying to foist their work off on you.

Lunch hour comes, and if you haven't brought your own bag lunch or leftovers, it's down to the overpriced fast food stands. Those ugly, greasy concessions, where you once again battle the crowds, so that you can shovel the unhealthy, bad tasting fast food into your mouth, quickly, in order to get back to your desk in time. As the afternoon hours crawl by, sleep deprived from the effects of the lunch you should not have had, you look forward to quitting time, or QT, as it's affectionately called. You checked your watch exactly 58 seconds ago, anticipating QT with great excitement, longing for the moment when you can wash, rinse, and repeat the

except in reverse. Then there's dinner to be made, a house to be maintained, children to be supervised, possibly even an attempt at some sort of physical activity, so that you stay healthy enough to avoid an early grave.

entire AM commute all over again,

Does this sound familiar? Have you ever considered that there may be an alternative?

## THE BENEFITS OF WORKING AT HOME

Talk to anybody who has recently made the transition from an office worker to a stay-at-home worker, and you will always hear the same thing: "I can't believe I didn't do this earlier!" When you are caught up in the rat race of office work, it's sometimes difficult to recognize that there is a whole new world out there, one that saves you time, money, and frustration. It's a world that offers you the opportunity to do all the things you've always wanted to do, but never had the time. It's a place where you can live your life, free of the oppression of the business office. It's a

world called "working from home."

The benefits of working from your own home are innumerable:

Economic: You will no longer need to spend money on frequent gas tank refills, monthly bus passes, train tickets, or highway or bridge tolls. Your car will last longer because it will experience less wear and tear. You also will save money on eat-out lunches and work clothes.

**Emotional** – You will save yourself the frustration of fighting traffic, the anxiety of trying not to be tardy, and the stress of dealing with annoying co-workers. You

won't need to worry about your boss looking over your shoulder, or being careful what you say so as not to offend others.

Spiritual – You will be able to actually watch your kids grow up, rather than being a part-time parent. You will have more time to savor the positive things in your life, such as your relationship with your spouse, with your family and friends, with nature, and even with your spiritual beliefs.

Physical – You will reduce your risk of serious health conditions, because your stress level will be much lower.
Because you no longer will need to

spend two hours per day or longer commuting, you can use some of that time to get physical exercise, which will make you look and feel better.

**Environmental** – Telecommuting jobs are often called the greenest of all jobs. because they reduce the amount of pollutants that harm our environment. Your environmental footprint, the impact that you have on the Earth's ecosystems, is reduced significantly. There is transportation reduction, workplace energy consumption reduction, goods and services reduction, food reduction and waste reduction.

## FINALLY FREEDOM: SETTING YOUR OWN SCHEDULE

For many people, their most productive hours don't fall within the standard 9-to-5 framework. There are some who are "morning people." They are able to get more done between 6 a.m. and 9 a.m. than most people accomplish in their entire day. There are others who are "night owls." They prefer the quiet and tranquility of working when the rest of the world is sleeping. When you were younger – either during high school or college – you probably gravitated toward whichever time you were most productive. Did you find it useful to stay up all night studying? Were you one of those people who was up before the sun?

If so, it probably came as an unpleasant shock when you were forced into working according to somebody else's schedule. There may have been a period of adjustment and eventually you probably got used to it, but when the reality of your true nature is suppressed by artificial constraints, you simply are not going to be as productive.

But when you work-at-home, you are freed from the unnatural bonds that require you to be at your desk during "standard business hours." If you prefer to work all night, you can do so. If you are an early bird, then you can be up and at it, as early as you wish.

When you work-at-home, you essentially can set your own schedule. Sure, there will be times when you will need to teleconference in with other people at an appointed time, but these types of limitations represent only a very small proportion of your day. And with an increasing number of businesses serving a global customer base, even the traditional business hours of 9 to 5 are being abandoned.

## THE BOTTOM LINE: SAVINGS FROM WORKING AT HOME I've already mentioned a few

obvious ways you can save money by working at home – gas, clothes, food and transportation, to name a few - but there are many other opportunities to save that perhaps are not immediately apparent. If you are paying for day care, for example, you may not need to anymore. In many cases, it is possible for parents to supervise their children, even interact with them and keep them constantly entertained, all while performing fulltime or part-time work online. If your children attend private school, and you have always wanted to home-school

them, this could be a perfect opportunity – saving you money on tuition and giving you more precious "face-time" with your children.

Busy office workers with long commutes typically have little time to plan, shop for, and prepare meals in the home. Instead, they opt for expensive carry-out food, or nutritionally poor prepared foods. But when you work-athome, you can not only plan and create healthy, less expensive and delicious meals for your family, but you also can savor them, spending as much time as you like enjoying the company of your loved ones.

Is your child constantly getting into trouble or having disciplinary problems at school or even with the police? In many cases, this is because they don't receive enough attention from their parents. This can cause long-term problems that can haunt them throughout the rest of their lives. But when you work-at-home, you're there when your kids need to talk. You can be around so that you can set the proper example, and you can help them avoid falling into bad habits, and making decisions they will later regret.

Are you overweight and suffering from common health problems such as high blood pressure, shortness of

health insurance, treatments for these conditions can take a huge chunk out of your household budget, not to mention seriously impede your quality of life. But when you work-at-home, you have time to go for long, leisurely daily walks, or even embark on a diet and exercise plan, so that you can get back in shape. This will save you thousands in medical bills later, and more

importantly, help you feel better so you can enjoy your life and even live longer.

breath, or even diabetes? Even with

## Maximizing Your Time: Getting More Done in Less Time

If you travel to your job, how efficient do you really think you are? After fighting traffic or other commuters to get to your desk, are you in the best state of mind to jump right into your work and get the most amount of work done in the least amount of time; probably not. Instead, it typically takes most workers at least 45 minutes to release the stress of commuting, before they can efficiently perform their job functions.

But when you work from home, you literally can roll out of bed and start

working. Or you can even stay in bed and work, if you have a good enough laptop. There's no stress, no downtime, no lost opportunity.

Think of it this way: According to a study conducted by the New York Times, the average commute time for the US worker is 25.1 minutes each way. That's nearly an hour just traveling. That figure doesn't take into account the amount of time it takes to get fed, showered, dressed, and groomed. If vou add in that time, it's easily two hours per day, if not more. Do you take the bus? Then you have to add in the walk to the bus stop, the additional time that you have to leave in order that you not miss

the bus, and the time it takes for you to get to your destination, once you get off the bus. But when you work-at-home, you get this time back to do with it whatever you want. You even can use it to get more work done, if you like.

Then there are the endless distractions that come with working in an office environment: The co-workers who stop in to chat, distracting you from your workload, the innumerable unnecessary meetings that take you away from productivity, and even the constant hum of activity that can be distracting and unproductive.

When you work-at-home, you

can get more work done in less time, without distraction. Or, if you choose, you can get more work done in more time. The choice is yours.

## Follow Your Passion, Follow Your Dream

If you've ever thought about working from home, now is the time to do it. More and more companies are looking for stay-at-home workers and the benefits of being a non-commuter are enormous. Not only can you save a lot of money, but you can improve the quality of your life.

Think about what it will mean to you to be able to watch your children grow up. How much better will you feel when your children are happy and well

problematic? How much happier will you be, when your home is maintained in a clean and healthy manner, rather than messy and deteriorating? How much better will your home life be, when you are able to pay attention to your loved ones and be there for them when they need you, rather than slaving away in some soulless office somewhere or, worse yet, stuck in traffic. People who have made the leap

adjusted, rather than neglected and

People who have made the leap to working at home concur: It has a wide variety of benefits and very little downside. True, you will lose the ability to personally interact with your coworkers, but you can still chat with them online – even face-to-face if you wish, if you have Skype – but you also have the benefit of cutting them off with the push of a button.

Some people fear that without

the structure of the office environment, there actually will be more distractions preventing them from accomplishing their tasks. It's possible that at first your attention will become diverted from your work duties by the laundry, or the dirty dishes, or watching the children. But most people are quickly able to balance their professional responsibilities with their personal duties. Even though you are not physically in the office, there will still

be deadlines to be met, projects to complete, and reports to compile. But with a little organizational skill and self-discipline, it's a simple task to keep yourself on course.

#### What's In It for Them?

Since the start of the Industrial Revolution in the late 19<sup>th</sup> Century -when the economies of most developed nations moved from agrarian- to manufacturing-based, followed by the rise of the service-based industry -- the trend has been for large companies to open massive office centers where droves of employees gathered to perform their daily job duties. It's only been in the last few decades that many businesses started moving away from this model and hiring more telecommuting employees. As usual with business, the primary motivation was economic.

Businesses stay in business by making money. When there is an opportunity to make even more money, in most cases, businesses will naturally gravitate in that direction. Such is the case with telecommuting.

### WHY MORE FIRMS ARE HIRING STAY-AT-HOME WORKERS

Hiring telecommuting employees makes economic sense for many companies. With fewer in-office employees, there is less need to rent expensive office space, and to pay the overhead – electricity, gas, equipment purchases – that goes with it.

But companies that use stay-athome workers also benefit because they can expand their pool of talent. Workers, who don't have to travel to the office regularly, don't necessarily need to live in the city where the office is located. In fact, they don't even need to live in the same state, or even the same country. By removing these types of geographic limitations, companies gain access to workers they might never before have considered.

When companies remove geographical limits, they open themselves up to a more skilled workforce. By hiring people from a larger universe, businesses are no longer limited to the skills of the workforce that happens to be in their area. The possibilities for a more experienced and qualified workforce is created.

Another benefit that most people might not immediately consider is that

having stay-at-home workers reduces sick time, because illness is not spread as rapidly. How many times have you seen somebody go to work when they were sick and should have stayed home, only to see other people in the office also become sick a few days later? When workers don't gather together in the same office, there is less chance they can get each other sick.

Many businesses today deal with clients or customers from all over the nation, even from all over the world, rather than simply those in their city or town. With stay-at-home workers located all over the country or globe, companies are better able to handle

business across multiple time zones.

Another benefit is that businesses with telecommuting employees are better able to adapt to different cultures, which is important when dealing with a national or global client base.

Companies can drastically reduce their energy usage when they hire telecommuting employees because there is no need to heat and light expensive office space. This allows the company to reduce its carbon footprint and be a more "green" company, which is good for the environment as well as the company's reputation.

Another little considered benefit is that companies with telecommuting employees can comply with the American with Disabilities Act of 1990, for far less money than they could if they maintain large office spaces. The law requires all buildings, including offices, to be retro-fitted so that people with disabilities – such as those in wheelchairs – have the same full access as anybody else. For companies in older buildings, compliance required a

According to a report published in the *Harvard Business Review*, all of these factors can result in companies with telecommuting workers saving

substantial investment in infrastructure.

approximately \$20,000 per full-time employee.

### Creating Efficiencies

According to a recent study released by Citrix Online called, "Workshifting Benefits: The Bottom Line," hiring work-at-home employees could save US companies up to \$400 billion per year in increased efficiencies.

The study concludes that workers who work from home show a 27 percent increase in productivity compared to workers who work from a central office.

These efficiencies are attributed to a number of factors:

Reduced interruptions – Office employees have far more distractions than their home-based counterparts. By eliminating the social interaction between employees, worker productivity skyrockets.

More effective time management – You might think that stay-at-home employees who don't have constant direct supervision would be more likely to goof off and get little work done. But the exact opposite is true. Left to their own devices, telecommuting workers tend to have much better time management skills than office workers, and actually get more work done in much less time

A feeling of trust – The study, which interviewed dozens of both office and home-based workers, concluded that workers who stayed home had a much higher feeling of trust than office workers who were constantly under the watchful eye of their direct supervisor. This resulted in improved morale, more productivity, and less employee turnover.

Flexible scheduling – When employees have no commute, and are located all over the country or even the globe, companies have the ability to be more flexible in terms of their scheduling. This evens off the peaks and valleys in productivity associated with traditional

Longer Hours – Because they don't

9-to-5 office workers.

need to figure commuting into their work day, telecommuting workers are both available, and often more willing to work longer hours, if necessary. This gives companies the ability to get more work done per day.

### THE FUTURE OF THE WORKPLACE

As telecommuting increases in popularity with both employees and the businesses that employ them, most business analysts predict that the size and number of offices will shrink. Those that remain will be retooled to accommodate transient workers who can come in and work for a few days, before leaving to work from home or another company location.

This type of 21<sup>st</sup> Century office is fueled both by the efficiencies and benefits offered by telecommuting, and by the entry into the workplace of a younger generation of employees.

Generation X and Generation Y employees are not likely to be willing to be assigned to a cubicle where they will spend their career. Instead, younger people tend to prefer the freedom of working where and when they want. Even Baby Boomers are beginning to understand the benefits of working from home, and are now demanding the flexibility that telecommuting offers.

Many employees in the coming decades will be able to work from anywhere they want – from their home, from the local coffee shop, or from satellite offices of their company anywhere throughout the country. Workers will be 50/50 office

employees, spending half their time at a desk in a satellite office, and the other half either at home or elsewhere on their own.

The days of a worker commuting to a central headquarters and being assigned a permanent cubicle – complete with a nameplate and family photos – will be replaced with efficiently-equipped generic offices that workers can use a for a few days and leave, only to be occupied with another 50/50 worker the next day.

In fact, for many companies the central headquarters itself will disappear. Workers requiring offices

will be able to stop by a generic office not owned by the company but leased by the week, day or even the hour. In these 24-hour rent-an-office centers, employees from different companies, even competitors, will work side-byside. Meeting spaces, both large and small, will be available. And the offices will not necessarily be located within large office parks, but can be anywhere from busy downtown areas to suburban strip malls, or even rural areas.

For telecommuting employees of the future (and of today), there will still be meetings, but they will be (and already are) conducted with videoconferencing via webcams. Collaboration will be (and already is) conducted on virtual whiteboards, where workers can brainstorm ideas and develop new concepts online.

#### WHAT THIS MEANS FOR YOU

It's difficult to describe these new types of offices in the future tense because they already exist and are widely used today. The rapid advances in communications technology, and the increase of Internet bandwidth, has made these types of changes possible. And as more office workers begin to see the benefits of telecommuting – as well as the problems caused by working in a traditional office setting – they are beginning to demand that they be allowed to join the ranks of stay-at-home workers

If you currently have a job that

requires you to work in an office, you might consider asking your supervisor if you could spend some or all of your time working at home. But before you do, there are a couple of things you should do.

Be sure you can work from home – Review your job responsibilities and determine whether they can be fulfilled from home. If not, would it be possible to restructure your job so that you could telecommute part-time, if not full?

Gather the facts before making your pitch – If you can show your boss that working from home will benefit the company, as well as you, there is a

better chance that you will be allowed to telecommute. If your company has a human resources department, find out from them if they already have a work from home program, or if other employees are already telecommuting.

Reach out to other telecommuters – If your company already has stay-at-home workers, contact them to see if they can offer you advice on how to best approach the idea with your supervisor and see if they would be willing to share what worked for them.

If you are able to make a reasonable case, that shows your supervisor how telecommuting is

beneficial to both parties – especially if your company already allows other employees to work from home – there is a very good chance that you will be granted permission to telecommute, at least part-time and possibly full-time.

If your supervisor still refuses

to allow you to telecommute, you may want to consider joining another company that understands the benefits.

# CREATING YOUR WORK-AT-HOME PLAN

When you are ready to begin working from home, it is important that you have a plan in place so that there is no lapse in productivity. Telecommuting presents different challenges than office work, and the better equipped you are to overcome these obstacles, the more value you will have to your employer, and the more money you can make for yourself.

In the weeks before you make

your workday in the office, and start to think about how you will replicate your daily tasks, once you start working from home. In all likelihood, you will begin to notice a lot of inefficiencies in your office work that you will be able to eliminate once you finally are working on your own. Let your co-workers know that

the change, spend some time reviewing

Let your co-workers know that you will be transitioning to a stay-at-home worker. Collect email addresses, and phone numbers, and program them into your smart phone and laptop. Use the camera on your phone to take pictures of the co-workers you will be interacting with the most, so that you can

make those photos the screen shot when you are speaking to them on the phone.

Don't buy a long-term bus pass or train ticket, if you aren't going to be using it once you start telecommuting. Instead, use whatever you already have and as the day approaches, switch to single-ride fares. If you have a vehicle transponder that automatically pays road and bridge tolls that you won't be using every day anymore, you should cancel it, or stop it from automatically recharging from your credit card or bank account.

# STAY-AT-HOME TOOLS: WHAT YOU NEED

In order to keep in touch with your office, you will need a good quality personal computer or laptop, a reliable high-speed Internet connection, and a telephone line, either a mobile or landline.

Before you invest in any of these things, check with your supervisor and/or your company's human resources, or information technology departments to see if they can provide any equipment you can use while working from your home. In many cases, companies will supply stay-at-home workers with at

least some of the tools they will need to do to their job remotely.

If your company doesn't provide

you with a computer or a laptop, you may need to get one on your own. If you are counting on using your family's personal computer – which may be loaded with photos, videos, movies, games, software and other things that will severely affect its speed – you might consider purchasing a good quality laptop computer that you can dedicate exclusively to your work. This will assure that you will have the speed and reliability you require and that you won't be competing with other family members for computer time when you

need to get work done.

Extremely efficient laptops with an incredible amount of memory and lightning fast processors are widely available at bargain basement prices right now, often for far less than \$1,000. If money is an issue, many of the bigger home electronics stores, such as Best Buy, offer low-cost or no-cost financing. Since you will be using your laptop or computer for work, you also can write it off on your taxes as a business expense.

If you purchase a laptop, you also will need your own router so that you can have a reliable connection to the Internet whenever you need it. Using the

to cut it if you are telecommuting. Fortunately, high-quality routers are available for less than \$100 at most electronics stores, such as Radio Shack. You will want to password-enable your router so that you can prevent your neighbors from using your signal, otherwise it may slow down your internet connection when you need it.

next-door-neighbor's Wi-Fi isn't going

Depending on how much time you spend on the phone during your workday, you may want to invest in a Bluetooth hand-free device for your smart phone. This will enable you to get more work done and be more efficient while you communicate with your co-

workers. These can be found just about anywhere – including Wal-Mart or Target – for less than \$75.

Finally, although most laptops and even smart phones have calendars and built-in planners, using an old-school desk blotter calendar is a convenient way to keep track of phone numbers, passwords and appointments without having to deal with a lot of technology.

# Establishing a Time Management Plan

When you first start working from home, you might believe that your workday will mirror your office work schedule: Arriving at your desk at 9 a.m., working until lunch, taking 45 minutes or an hour to eat, then returning to your desk until 5 p.m. quitting time. In reality, it isn't going to work that way.

First, because you will be home all the time, your family is going to assume that you will have plenty of time to perform all the household chores, shuttle the kids to and from school and their afternoon events, walk the dogs, do

all the shopping and cooking, etc. It's important that you make everybody understand at the outset that just because you will be telecommuting, rather than traveling to and from an office, your work responsibilities will remain the same. Even though you will have more free time due to no daily commute, it doesn't mean that you can ignore your professional responsibilities.

Still, your new work paradigm will allow you more freedom in terms of your schedule. A good plan is to let your time management plan develop organically during the first several days and weeks. Don't assume you will be working traditional business hours. You

may find yourself at your most productive during the early morning hours, before anyone else is up and the daily responsibilities begin to call. Or you may revert back to your college night owl hours, working all night and sleeping while the kids are at school during the day. You might find that you get more work done on weekends, when everyone else if off doing their recreational activities and the house is empty for long stretches at a time. Telecommuting gives you the opportunity to reshape your work schedule so that it

When your daily work schedule begins to develop, stick with it and make

accommodates what works best for you.

the most of your productive hours. Not only will you find that you get more done in less time, but you also will begin to see that your family will soon adjust to your new schedule, and will respect your time more.

## Communicating with your Employer

Even though you will be working from home, you will need to be in contact with your employer and your co-workers frequently, possibly almost constantly. Now is the time when collecting everybody's phone number before you left will pay off. If they are programmed into your smart phone, you can set up speed dial for the people you will be contacting most frequently or even activate the voice command application.

Ask your company's IT department to install software on your

computer so that you can be connected to the company's network. This will allow you to access shared files, and work in collaboration with other employees. It probably also will give you access to the company's email system, whether it is Outlook or another. In most cases, the software can be installed remotely, although depending on your IT department, you may need to bring your laptop into their offices for the installation.

Another good idea is to sign up for a free Skype account. Skype is a web-based video conferencing program, which allows you to interact with other Skype users face-to-face, via the built-in computer. If you are using Skype to speak with another Skype user, the service is free, even if you are on opposite ends of the globe. Skype also accommodates video conferencing, so you can meet with multiple people at once, all from your laptop or PC. You also can upload Power Point presentations, audio files and even video into Skype, making it a great tool for making presentations, conducting training, or even hosting webinars. All you need to sign up for Skype is an email address. If you don't already have one, you may need to purchase a zip file

web cam on your laptop or home

manager for your laptop or PC. This will allow you to send and receive large files over the web. The program works by condensing the larger files into zip files so that they can be sent and shared faster and more efficiently. Once the files are received, the zip file manager unzips the files and they are uploaded into the receiver's files

Another option is a virtual data sharing service such as Apple's Cloud. This lets you save files on a remote server so that you don't use up the memory of your computer, and so that multiple users can access the digital files from anywhere without being part of a network. Apple offers up to 5

gigabytes of free space, but after that you have to purchase additional space. Free cloud services are also available through Windows Live and Google.

# THE ART OF BALANCE – KEEPING MOTIVATED AND PRODUCTIVE

### WITHOUT SUPERVISION

During the first couple of days and weeks, there are going to be a lot of distractions that are going to prevent you from achieving your maximum efficiency. You may find yourself wandering away from your workspace to perform small chores you notice, such as laundry or washing the dishes. While keeping up with your household routines is important, equally important is proving to your employer that you have the discipline to work-at-home without constant supervision.

your household responsibilities with other family members. Assign daily or weekly chores that need to be performed. Try to keep your working time dedicated to your work. When you find yourself avoiding your responsibilities by allowing yourself to get distracted, go for a short walk to clear your mind so that you can get yourself back to a productive attitude. In most cases, after a few days

If possible, share the burden of

In most cases, after a few days or weeks, work patterns begin to emerge and you will find yourself being more productive. Once you become accustomed to working on your own and begin to see how it allows you to

maximize your work time and be more efficient in your work, the temptation to become distracted will go away.

## DIRECTORY OF BUSINESSES HIRING HOME WORKERS

Many businesses have begun to understand the benefits of using telecommuting workers and in the coming years there will be even more. If you are unable to persuade your current employer to convert to telecommuting, here is a list of some of the top businesses currently using stayat-home workers.

Please remember that not all companies in the directory are hiring at

all times. This directory will enable you to quickly and conveniently find real work-at-home opportunities from legitimate companies. If you find that a company of interest is not hiring at this moment, keep an eye on them, place them in your arsenal of potential jobs, and contact them at a later time.

All links were confirmed to be working, at the time of publication of *Killer Work from Home Jobs*. If you find that any links are no longer working, please visit my site at: Free-Job-Search-Websites.com, view any updates, or tell me about a link, and I will update the link information within 24 hours. I am committed to providing you quality

service. You are a member of my family when you purchase this book, and I will always provide the best information that I have available to me.

Please DO NOT assume that just because a company appears on this list, that they have current openings for home-based workers. The hiring process is fluid, and changes on a daily basis. The key is to know all the companies that offer work-at-home opportunities, so that you have access to those jobs when they are available. If you find that a job is not available today, it could be available next month. Always take the time to visit their corporate Web site and review their current opportunities.

# PLEASE DO NOT CALL THESE COMPANIES! If there are openings, be sure to follow the application directions on the company's website. Most companies only hire employees from their online recruiting efforts.

#### TIPS

If there is a **Tip** located under the company information, review it because it will generally help you find the required information, or will provide you with useful information about that company.

#### Work from Home Keywords

When searching for work-fromhome positions, companies use different terms to represent their idea of working from home. Some keyword terms to include in your search arsenal are: work from home, work at home, telecommuting, telecommuter, telecommute, virtual, remote, homebased, home based, and home office.

#### COMPANY CATEGORIES

There are 200 original companies in this guide. I have placed some companies in multiple categories, for your convenience, because the job title is applicable to more than one section. Companies are categorized by the nature of the primary job description. The company will only be described once.

For example, Call Center, Inc., a company created solely for this example, has call center jobs, and accounting jobs. Call Center, Inc. will be listed in the "Call Center" category and will be

described in detail there. In addition, the company will be included in the "Accounting & Bookkeeping & Taxes" category, but will not have a company description. The company name, a link, a reference to the location of the company information detail, and the accounting job title will appear.

Company Categories

ACCOUNTING & BOOKKEEPING & TAXES

ADVERTISING & MARKETING & SALES

ART & ILLUSTRATION

BANKING & FINANCE

#### BIOTECHNOLOGY CALL CENTER & CUSTOMER **SERVICE** DATA ENTRY & ADMIN & VIRT ASSISTS DEBT COLLECTIONS **EDUCATION** INFORMATION TECHNOLOGY **INSURANCE** INTERNET & COMMUNITY **GUIDES** LANGUAGE & TRANSLATN & TRANSCRIPTN **LEGAL**

### MED & NURSING & CODING & TRANSCRIPT

MEDICAL TRANSCRIPTION RESOURCES:

**WRITING** 

### ACCOUNTING & BOOKKEEPING & TAXES

**Balance Your Books** – This online outsourcing company provides bookkeeping and accounting services to start-ups, and small and mid-size businesses throughout the United States. The company hires bookkeepers and CPAs, who work from their homes providing services to their clients. Headquartered in Pompton Plains, New Jersey, the company was founded in 1999, and offers a competitive salary.

**Bookminders** – This accounting firm

full and part-time stay-at-home positions. The company founded in 1992, is privately held, and is headquartered in Pittsburgh, Pennsylvania.

As a Bookminders employee, you can

hires accountants and sales staff for both

anticipate earning from \$1,500 to \$2000 per month after working approximately 15-20 hours per week. If you work on more complex assignments, you can earn significantly more. In addition, if you bring in new clients, your earnings will be even higher.

**Tip:** Enter the following link in your browser to find out more detailed

http://www.bookminders.com/?
page\_id=176 Why no link? In our
testing, this page did not link smoothly.

information -

**Deloitte** – Founded in 1845, Deloitte is one of the Big Four accounting and services firms in the US, and provides its workforce the ability to develop online careers. This Fortune 100 Company, headquartered in New York, has revenues of \$28.8 billion. Deloitte was ranked number one on the 2011 CNNMoney 100 "Best Companies" to Work for Telecommuting list, allowing its employees to work-at-home.

Deloitte has the highest percentage of

telecommuters, of the top 82 "Best Companies to work for. The report indicates that at least 86% of Deloitte's workforce telecommutes a minimum of 20% of the week. Although, the company did not make the CNNMoney 2012 list for telecommuting, Deloitte offers employees work from home jobs, while remaining within the "Top 100 Best Companies to Work For." Pay at Deloitte varies based on the position and qualifications.

# Price Waterhouse Coopers – Founded in 1998, out of the merger of PriceWaterhouse and Coopers & Lybrand, PWC is a worldwide professional services company, and the

largest of the Big Four accounting firms. Headquartered in New York, with revenues of \$30.5 billion, the company provides assurance, tax advisory, consulting, financial advisory, actuarial, and legal services to some of the biggest corporations in the world.

Number 48 on the 2012 CNNMoney 100 Best Companies to Work for list, and Number 7 on the 2012 CNNMoney 100 Best Companies to Work for Telecommuting list, 70% of the PWC's workforce are regular telecommuters, if you are an accounting maverick, in a good way, and want to telecommute, PWC could be the place for you.

**Tip:** To review PWCs telecommuting policy, click on the "Flexibility" link, then click on the "Formal Flexibility" tab with the orange lettering.

TAD – This outsourcing company

specializes in providing accounting and bookkeeping services to its clients. It hires stay-at-home employees to work as accountants, tax preparers, and other related positions. The privately held company, headquartered in Mount Pleasant, South Carolina, was started in 1995. If you work for TAD from your home, you will be hired as a freelancer.

VTAudit – This company provides workers compensation and general

for insurance companies. They look for people with experience in processing payroll or in working with bills of lading in shipping and receiving. If you work for VTAudit, you will be hired as a freelancer.

liability audits and inspection services

The company is based in Kansas City, Missouri. ARO, Inc., the virtual call center outsourcer, is its parent company.

Intuit – This publicly traded, financial and tax preparation software company is headquartered in Mountain View, California. The company, founded in 1983, hires virtual tax advisors, on a seasonal basis, for their "Ask a Tax

Expert' program.

In addition, the company hires remote relationship managers and account executives listed in the "Advertising & Marketing & Sales" category and software engineers, listed in the "Information Technology" category.

## ADVERTISING & MARKETING & SALES

Accolade Support – detailed in the "Call Center & Customer Service" category, Accolade Support hires workat-home sales agents. Pay is approximately \$9 per hour. The company is also listed in the "Information Technology" category.

Advanis – A market research consulting firm, Advanis was founded in 1997. Headquartered in Edmonton, Alberta, Canada, this privately held company serves its Fortune 100 clients and others

with their industry expertise and unique data collection capabilities. Revenues at \$5 million, Advanis hires telephone research interviewers, and provides training for the positions. Pay is based on an hourly wage.

Tip: When opening the Advanis link,

your system may provide a warning. I have opened this link many times without issue. You may prefer to go to the link directly. It is provided below. The document is an Adobe PDF and will download onto your device.

http://field.advanis.ca/static/documents/j

Advise Tech – detailed in the

"Information Technology" category, AdviseTech hires account executives. The company is also listed in the "Call Center & Customer Service" category.

Aetna - detailed in the "Insurance" category, Aetna hires sales staff. The company is also listed in the "Medicine & Nursing" category, and the "Legal" category.

American Express – detailed in the "Call Center & Customer Service" category, American Express hires travel counselors and sales reps. You can make money from home at a rate of approximately \$26,000 - \$35,000 per year. The American Express career site

lists work-at-home positions with the designation "WAH," work at home, work from home, home-based service, and home office job; expect a variety of search possibilities in the job listing title.

Apollo Group – detailed in the "Education" category, Apollo Group hires sales agents.

Assistant Match – detailed in the "Data Entry & Administrative Assistant" category, Assistant Match hires marketing assistants, project coordinators and sales assistants. The company is also listed in the "Internet" category and the "Writing" category.

http://www.assistantmatch.com/become-

**Tip**: Try direct link.

a-virtual-assistant/

Bid4Spots – This privately held advertising and media buying powerhouse hires stay-at-home workers to act as account managers. Previous media buying and media planning experience is required. The company is headquartered in Encino, California, and was launched in 2004.

Bid4Spots offers an auction marketplace, similar to eBay, where radio stations and advertisers are brought together to offer or bid on unsold advertising inventory. Salary for an account manager is between \$34,000 and \$37,000. Some employees are allowed to work from home.

Blue Zebra Appointment Setting —

Headquartered in Port Washington, New York, Blue Zebra is a marketing firm that focuses on virtual appointment setting and lead generation. Established in 1989, the company helps their clients by making cold calls, creating sales leads, and setting appointments with decision makers. Blue Zebra hires highly experienced appointment setters, with 2 or more years of outbound calling and appointment setting experience in a B2B environment. In addition, appointment

setters must have 2-5 years experience in the B2B market.

Blue Zebra also hires administrative assistants for work-from-home opportunities. Pay ranges from \$15 - \$20 per hour, and you will be hired as an independent contractor.

Cruise.com – Founded in 1999, Cruise.com is one of the largest online cruise vacation sales companies in the leisure, travel, and tourism industry. Based in Dania Beach, Florida, the privately held company focuses on providing the best discounts available for family vacations by cruise. Cruise.com hires home-based cruise sales agents, in addition to support agents and customer service representatives. The company provides training. Agents receive a base pay plus commission.

CSR Inc. Customer Service Review – Providing services for almost 20 years, CSR is a quality and performance monitoring company. Based in Berwyn, Pennsylvania, CSR focuses on significantly improving a company's front line, by enhancing their customer service and sales call center workforce.

You can earn income with CSR as an "In Home Caller" and Evaluator. Pay varies with qualifications and experience.

Hours range from 8:30am to 10:00pm. The company prefers applicants that live within a 15 mile radius of the Berwyn office.

**Enterprise** – Enterprise is an

international, multibillion dollar car rental company, founded in 1957, with many work-at-home opportunities. Headquartered in Clayton, Missouri, the company has offices in virtually every city nationwide, Canada, Germany, Ireland, and the UK. Enterprise offers full and part-time work-at-home jobs as reservation sales reps. You need to find opportunities listed for your state, since each state office hiring at home agents requires them to reside in that state.

Starting pay varies per state, but ranges from \$11 -\$15.

<u>eTutorWorld</u> – detailed in the "Education" category, eTutorWorld hires remote sales associates.

Google – This company is the multinational, multi-billion dollar Internet search engine that is taking over the world. Google is headquartered in Mountainview, California, and was started in 1998.

Google does not typically offer workfrom-home jobs, however, they do hire Ad Quality Raters, an at-home position that you apply for through temporary, usually lasting up to 9 months, and you work about 10 -20 hours per week. An Ad Quality Rater evaluates the accuracy of Google ad information and layouts. Pay is approximately \$14 - \$15 per hour. The position is generally offered as a temporary position.

WorkforceLogic. The position is

**Tip:** When you arrive at the link, enter the keyword "telecommute" or "ad quality rater"

Groupon – Launched in 2008, Groupon is the largest daily deals website on the Internet. Based in Chicago, Illinois, Groupon contacts millions of

subscribers each day with amazing deal opportunities they might like, which they likely would have not discovered on their own.

Groupon, a Forbes 2000 company, has

been featured on a number of television shows including Today, Good Morning America, Reuters, CBS, NBC, ABC and FOX. Groupon hires local ambassadors, which are basically sales agents, to prospect local merchants seeking new customers that might have exciting offers and want to join the program. Ambassadors need a minimum of 2 years experience in advertising sales.

**Tip:** This is primarily a call-calling position. You may have to or choose to meet with local merchants. Your office remains at home.

Humana – detailed in the "Insurance" category, Humana also hires insurance agents. The company is also listed in the "Medicine & Nursing" category.

**Tip**: When you arrive at the Humana Career job search page, go to the bottom of the page and select "Virtual/Work at Home" in the Work Environment Type section.

**IBM** - detailed in the "Information Technology" category, IBM also hires

technical sales managers and sales specialists.

Intrep Sales Partners – Headquartered in Franklin Park, New Jersey, Intrep is a sales outsourcing company that provides B2B sales services, like appointment setting, lead generation, cold calling, list acquisition and pre- and post-event support. Founded in 1999, the company is privately held.

As a work-at-home sales consultant, you will need to have an extensive sales and marketing background, be a high achiever, be self-motivated, and converse easily with CFOs, CIOs and CEOs. The Intrep jobs-from-home

consultants program is vigorous and has an extensive screening process. It's a great opportunity to earn income from home, as pay for this job is approximately \$12 per hour plus generous bonuses.

Intuit – detailed in the "Accounting & Bookkeeping" category, Intuit hires remote relationship managers and account executives. The company also appears in the "Information Technology" category.

J. Lodge Corporation – detailed in the "Call Center & Customer Service" category, J. Lodge Corporation hires athome sales jobseekers. The company

focuses on Americans with disabilities.

IPMorgan Chase & Co. – detailed in

JPMorgan Chase & Co. – detailed in the "Banking & Finance" category, JPMorgan Chase hires at-home workers with the following titles:

- -Corporate Relationship Manager
- -Business Banking Marketing Support
- -Client Advisor
- -Quality Lead Mortgage Banking
- -GM Relationship Management

**Lenovo** – detailed in the "Information Technology" category, Lenovo hires account executives. There is some travel involved. Compensation for account executive online careers ranges **Tip**: Lenovo generally lists its job

from \$35 - \$85,000.

openings on CareerBuilder.com. To find their home-based listings go to CareerBuilder.com, enter the keyword search term "Lenovo," when you arrive at the next page, find the heading "Narrow Search", then go to the Company menu, find "Lenovo" in the list and click on it. You will find an extensive list of Lenovo jobs, just look for the job title "account executive."

McGraw-Hill Higher Education – A Fortune 500 company, voted a Working Mother Top 100 Best Company, McGraw-Hill has been in the publishing since 1917. Based in New York, the company is one of the go-to publishers for educational textbooks and information. A \$6.1 billion company, McGraw-Hill hires home-based workers as Digital Learning Consultants, sales agents who are responsible for driving digital product sales. The company pays a generous salary and bonuses.

and information-providing business

### "Medicine & Nursing" category, OptumInsight hires home-based sales reps. The company is also listed in the "Writing" category. Go to the left hand column, select "Telecommuter Position"

OptumInsight – detailed in the

to identify the latest work from home jobs.

ORC International – Founded in 1938, ORC is a leading market research company that provides answers to the questions that businesses ask about their products and their markets. Headquartered in London, the company,

owned by Opinion Research Corporation, has revenues of \$20 million. ORC hires home-based telephone research interviewers that conduct surveys for Fortune 500 companies.

Patch.com – detailed in the "Internet & Community Guides" category, Patch.com

hires work-at-home sales and marketing personnel. The company is also listed in the "Writing" category.

Pearson – detailed in the "Education"

category, Pearson hires account executives, research field managers, Pearson campus ambassadors, project coordinators, solutions specialists, business development managers, and digital account executives.

Pitney Bowes – A Fortune 500 company, Pitney Bowes, a worldwide company, provides software and hardware products that ease shipping, mailing, packing, and document processes. Headquartered in Stamford,

Connecticut, the company was founded in 1920.

Pitney Bowes offers a variety of telecommuting work-at-home agent positions including Enterprise Sales Executive, Business Development Manager, Technical Business Analyst Field Service, Program Specialist, and Sales Account Executive. Pay varies based on position, skills and qualifications.

**Tip:** When searching the Pitney Bowes career database, enter the word "home based" in the keyword search field.

<u>Sage</u> – a global developer of enterprise

over \$2 billion, its arsenal of products are sold worldwide. The company hires home-based sales representatives and account managers and prefers experienced agents, but also offers opportunities to those with a willingness to learn. Sounds like a great opportunity with an international company that has been in business for over 30 years. **Tip**: When clicking on the link for Sage, it may ask if you want to proceed. Here is the direct link if you would prefer to

resource planning software, providing business management solutions for small and mid-sized businesses. Launched in

Newcastle, England, and with revenues

1981, Sage is headquartered in

enter it into your browser.

https://careerssage.icims.com/jobs/intro?hashed=0

**Scholastic** – The oldest and largest

global publisher of children's educational books, eBooks, and magazines, built around the goal of inspiring curious minds and creating a generation of passionate readers. Based in New York, Scholastic was established in 1920. The company is the exclusive US distributor of the *Harry* Potter series, and The Hunger Games book series. The company hires homebased account managers to handle and drive Scholastic Book Fair revenue

through market and event management. Scholastic is seeking account managers with 3 years of successful sales experience. Pay is competitive.

## ART & ILLUSTRATION

The Bradford Group – The worldwide group of corporations is headquartered near Chicago, in Niles, Illinois. It was launched in 1973, and is a flagship direct marketer of collectibles, including holiday ornaments and plates from the Bradford Exchange, as well as music boxes and figurines.

The award winning company works with some of the biggest brands in the world, including Walt Disney Company, Coca-Cola, Mattel-Barbie, and McDonalds to name a few. The Bradford Group hires stay-at-home freelance designers, artists

and illustrators. The company looks for people who know what's appealing to customers, and know how to translate that information into products with major broad-based appeal.

<u>Cape Shore</u> – A paper products, gifts,

and souvenirs manufacturer, founded in 1946, Cape Shore is headquartered in Yarmouth, Maine. The company makes candles, ceramic plates, picture frames, dishes and mugs, soaps, magnets, and other souvenirs and sells its products wholesale to companies nationwide. Cape Shore hires freelance stay-at-home artists and illustrators. Experience in watercolors, oil pants and mixed media collage art is preferred.

children's magazine and book publisher, and a craft and toy gift creator, for toddlers through their teens. Cobblestone Publishing Magazines, another imprint under the Carus umbrella, pays freelance illustrators for their black and white or four color commissioned illustrations for kids ages 6 and up, based on magazine page size. Excel Sportswear – This privately held company, launched in 1982 is a national

custom screen printing, embroidery and

<u>Cricket</u> – This company based in

which was recently acquired by the

Canadian company ePals. Cricket is a

Chicago, Illinois, and founded in 1973, is owned by Carus Publishing Company,

artwork for clients including businesses, schools, organizations and clubs. Based in Trafford, Pennsylvania, Excel hires stay-at-home employees to work as freelance artists and cartoonists. The company seeks professional level artists only.

graphics business that creates original

#### BANKING & FINANCE

<u>Capital One</u> – This publicly traded, Fortune 500 retail bank and credit card provider was founded in 1988. Headquartered in McLean, Virginia, the company has revenues of over \$16.1 billion. The company has thousands of branches, and recently took over HSBC credit card customers, Chevy Chase Bank branches, and ING Direct USA. Capital One hires home-based customer service bank representatives, and may require both virtual and on-site training. Capital One has posted a detailed video regarding their work-at-home program.

multinational, multi-billion dollar conglomerate was founded in 1892. GE Capital is headquartered in Norwalk, Connecticut, and is the retail finance arm of General Electric. GE Capital hires stay-at-home workers to work as client services representatives. In this position, employees consider credit applications and credit reports, make credit decisions for applicants, and foster relationships

**GE Capital** – This company is a unit of

General Electric Company. The

JPMorgan Chase & Co. – One of the largest banks in the US, JPMorgan Chase is a publicly traded company appearing on the New York Stock Exchange

with providers, dealers, and applicants.

& Poors (S&P). The company is headquartered on Park Avenue in New York, and is a multinational, multitrillion dollar banking corporation, providing securities, investments, and financial services.

Chase hires stay at-home employees to

(NYSE), Dow Jones (DJ), and Standard

work in its credit card services division, as well as business analysts and appraisers in its retail financial services arm. At times, JPMorgan Chase hires regional home-based mortgage executives as well. The mortgage executive positions are limited.

Here is a list of JPMorgan Chase

positions that have been listed as telecommuter jobs. The company's work-at-home list changes quite briskly, so be forewarned:

- -Corporate Relationship Manager
- -Business Banking Marketing Support
- -Client Advisor
- -Quality Lead Mortgage Banking
- -Business Analyst
- -Business Development Consultant
- -Commercial Card Solutions Market Manager
- -Business Development Director
- -Business Development Account
- Executive
- -GM Relationship Management

## BIOTECHNOLOGY

Princeton, New Jersey.

Covance – One of the largest biopharmaceutical development services companies in the world, Covance boasts annual revenues that exceed \$1.5 billion. Founded in 1968 as Environmental Sciences Corporation, and in 1996 as Covance, this publicly traded company is headquartered in

Covance hires stay-at-home workers to work as clinical research associates. While some of the work can be performed from home, a good portion of the work requires traveling to clinical

Ockham CRO – This company works with biotechnology and pharmaceutical

trial locations within your area.

with biotechnology and pharmaceutical companies to provide oncology resources and support in the area of clinical trials. The company, headquartered in Cary, North Carolina, has a global footprint, and recently acquired Nexus Oncology, which expanded their worldwide reach. Ockham hires stay-at-home employees to work as programmers, clinical researchers, and writers.

# CALL CENTER & CUSTOMER SERVICE

1-800-Flowers - 1-800-Flowers is an online florist company, located in Long Island, NY offering work-from-home jobs for customer call center work. The company often hires temporary work-at-home call center operators, during peak seasons like Mother's Day, Christmas, and Valentine's Day.

1-800-Flowers often offers continued permanent employment to agents with great performance records. 1-800-Flowers hires agents from Arizona, Delaware, Florida, Illinois, Montana, New Hampshire, New Mexico, New York, Ohio, Oklahoma, Oregon, and Texas. Make-money-from-home pay is approximately \$9 per hour.

**Tip**: If you prefer to view this page directly, enter the following link in your browser.

http://ww30.1800flowers.com/template.cid=template8&page=9000&conversionTa

Accolade Support – Launched in 2001, Accolade Support is a business call center services provider. The company is headquartered in Albuquerque, New Mexico. Accolade Support offers independent contractor agent positions in which sales, customer service, and technical support calls are taken on behalf of major companies worldwide, like Best Western, Days Inn, Walmart, Walgreens, Sharp and GE. Accolade Support hires independent contractors, which means there are opportunities for

ACD Direct – Based in Layton, Utah, ACD Direct is a contact center solutions management service for enterprise and small businesses. Founded in 2000, the company launched its online call center

in 2003. ACD Direct offers online

work-at-home jobseekers who want

online careers. Pay is approximately \$9

fundraising tools and event management services, helping nonprofits and other organizations, particularly in the broadcast arena to succeed in donation participation. Among their clients, some of the most noted broadcasting organizations nationwide, like Public Broadcasting Service (PBS), National Public Radio (NPR), KCET-LA, WTTW-Chicago and more. The company's revenues are \$2 million, and they hire independent contractors to work from home as call center agents. Agents are paid for the time they are actually on the call and are able to participate in an incentive program.

## The Active Network – The company is

a technology and media enterprise that makes it easy for businesses to organize and manage events and activities.

Launched in 1999, Active Network, a publicly held company on the NYSE:

ACTV, is headquartered in San Diego,

California.

The company provides work-at-home reservation agent jobs. In that role, you would accept inbound calls and enter reservation requests for customers.

Advanis – detailed in the "Advertising & Marketing & Sales" category, Advanis hires telephone research interviewers, and provides training for the positions. Pay is based on an hourly

Tip: When opening the Advanis link, your system may provide a warning. I

your system may provide a warning. I have opened this link many times without issue. You may prefer to go to the below link directly. The information provided by Advanis is a downloaded Adobe document.

http://field.advanis.ca/static/documents/j

AdviseTech – detailed in the "Information Technology" category, AdviseTech also hires telemarketers. The company is also listed in the "Advertising & Marketing & Sales" category.

Amazon.com – A Fortune 100 company, Amazon is the largest online shopping store for apparel, electronics, computers, books, DVDs, and much more. The total amount of products on the site is endless. Amazon was started in 1994, by Jeff Bezos (in his garage). The company is headquartered in Seattle, Washington.

Amazon hires virtual customer service agents. The agents work in association with the Amazon Human Resources Business Partner, and ensure positive employee relations. Work-at-home agents generally must reside in one of the following states: West Virginia, Washington, North Dakota, Oregon,

Kansas, Delaware, Kentucky or New York. Travel is required at times, up to approximately 25%.

In addition, Amazon hires in the following at home positions:

-Recruiting Coordinator-Content Developer

American Airlines, Inc. – Launched in 1934, American Airlines is an international airline company, serving over 50 countries and territories, with on average, 3,500 flights per day. Headquartered in Fort Worth, Texas, the

Headquartered in Fort Worth, Texas, the company had revenues of \$22.1 billion in 2010. American Airlines experienced a Chapter 11 bankruptcy in 2011, but the

company is taking steps to make a full recovery. I would put this opportunity in the "wait a year or so" category.

American Airlines offers home-based reservations rep positions, and requires agents to live within a fifty mile radius of the particular reservations office. You can earn income from home, and pay for the reservations rep position which starts at \$9.53, but increases up to \$15.00 per hour over time.

News story about reservation office closing, but <u>American Airlines offering</u> work-at-home opportunities in its place.

News story about American Airlines recovery.

American Express – Founded in 1850, American Express is a Fortune 100 financial and travel company, best known for their worldwide credit card services. Revenues of \$32.2 billion, and headquartered in New York, American Express has a huge work-athome workforce, and hires in the US, Canada, UK, and Australia. The main telecommute position hired is for a travel counselor, although Amex hires work-at-home jobseekers in the areas of sales and corporate work. You can make money from home at a rate of approximately \$26 - \$35,000 per year. The American Express career site lists work-at-home positions with the

designation "WAH," work-at-home, work-from-home, home-based service, and home office job. Expect a variety of search possibilities, including the above phrases, with and without the hyphen, i.e., "home-based" and "home based."

**Tip:** Their most recent telecommuting job title was Manager of Business Development

Alpine Access – Alpine Access (now a part of Sykes Home) is a virtual customer care call center. Employees who have a computer, Internet access, a phone, and headset, assist customers of Fortune 500 companies from home. They offer full and part-time job opportunities

retail, call center, and other skills. Alpine Access offers great opportunities for anyone looking for a call center opportunity, including parents, those

to those with sales, customer service,

looking to make money from home, retirees, military and spouses, and those with disabilities. Alpine Access hires people living in 40 states across the US.

Pay ranges from \$9 - \$14 per hour. **Tip**: You may want to enter the link information directly into your browser.

**Apple at Home** – detailed in the "Information Technology" category,

https://jobs.alpineaccess.com/

Apple at Home hires At Home Advisors who provide technical support to customers for their electronic products. Compensation is about \$10 - \$15 per hour.

ARO, Inc. – the company provides business process outsourcing to a variety of industries, including healthcare, insurance, energy, pharmaceutical, and training. The company hires a virtual workforce to provide cost-effective back office and virtual call center solutions to its clients.

Founded in 1986, ARO is headquartered in Kansas City, Missouri. The company was recently acquired by the Dibon

Group, and is the parent company to VTAudit.

**Asurion** – Based in Nashville, Tennessee, Asurion is a global technology product protection company. Established in 1994, Asurion provides insurance protection for wireless handsets and wireless roadside assistance to its customers. The company has over \$4 billion in revenues, and services some of the largest wireless companies in the world, such as AT&T, Sprint, T-Mobile, and Verizon Wireless.

Asurion hires home-based employees as customer service representatives for full

and part-time work. The company requires 1 year of prior customer service, call center, or retail experience.

**Balance Staffing** – Headquartered in Silicon Valley, Balance Staffing was launched in 1997. The company has

experienced extensive growth on the East Coast, with new offices opening in Florida, New Hampshire, Massachusetts, Pennsylvania, and North Carolina. Balance Staffing is a leader in professional staffing services. The company offers telecommuting positions for call center tech support, with a base pay of \$14 - \$15 per hour, with additional pay bonuses available.

**Tip**: Balance Staffing generally lists its job openings on CareerBuilder.com. To find their home-based listings, go to CareerBuilder.com, enter the keyword search term "Balance Staffing," when you arrive at the next page, find the heading "Narrow Search," then go to the Company menu, find "Balance Staffing" in the list and click on it. You will find an extensive list of Balance Staffing jobs; just look for the titles that say "work from home." Generally, the job title is "Certified Tech Support."

BSG – Billing Services Group Limited is a powerhouse provider of financial clearinghouse services for merchants and telecommunication companies. The

company, acquired by the global telecommunications technology company Syniverse in 2006, who itself was acquired by an affiliate of the Carlyle Group in 2011 for 2.4 billion, is headquartered in San Antonio, Texas. In 2006, BSG acquired VoiceLog, LLC's third-party verification business, and now offers call center stay-at-home positions for workers as third-party verification agents for cable, utility, and financial services companies. The positions begin at \$8.50 per hour, but bilingual agents can earn \$9.50 per hour. <u>Capital One</u> – detailed in the "Banking & Finance" category, Capital One hires

customer service bank representatives,

and may require both virtual and on-site training. Capital One has posted a detailed video regarding their work-athome program.

### **CCI Call Center International – CCI is** a telemarketing and customer service telecommunications service provider, providing custom call solutions for its clients in over 30 languages. CCI is headquartered in Troy, Michigan and was launched in 1996. The company serves as a solution to offshore business process outsourcing. This centralized call center company hires call center agents who work from their own homes. CCI's clients are located worldwide, so candidates who can speak multiple

CenturyLink – CenturyLink is a publically held company, traded on the

languages are preferred.

New York Stock Exchange, headquartered in Monroe, Louisiana, and launched in 1968. This company provides telecommunications services for customers throughout the US, including data, voicemail, television, Internet, and home protection services. The company is considered the third largest telephone company behind AT&T and Verizon, and acquired what was one of the former Baby Bells, US West, as a result of its recent acquisition of the company Owest, in 2011.

to serve as call center agents and sales representatives. The agent employees accept inbound calls, and provide a variety of services, including customer support, technical support, and account management. The positions start at \$10 to \$11 per hour and bilingual candidates are preferred.

CenturyLink hires stay-at-home workers

**Tip**: Click on the <u>CenturyLink</u> link. Under the "Jobs" category on the right, click on the "Search for Jobs" link, then click on the "Search Openings" link, enter "call center" in the keyword search field, select the "Work at Home" menu, select ALL, and click "Search."

**ChefsLine.com** – ChefsLine is a culinary advice company that answers home cooking questions by phone. ChefsLine is based in New York, and has been in business since 2006. The company offers legitimate work-fromhome jobs. If you're wondering how to work-from-home, the company hires cooking experts like authors, instructors, and premier dining executives to answer questions posed by people new to cooking, or trying to advance their skills. Pay is from \$7.50 an hour to \$30 an hour, depending on experience. Chefsline prefers contact by email.

**Tip**: Contact ChefsLine by email - Contact CK Chung

at ckchung@chefsline.com for an introduction and to learn about their opportunities.

# Convergys Work-at-Home – Based in Cincinnati, Ohio, Convergys is a relationship management company, providing information management, consulting and outsourcing of virtual customer service solutions. Founded in 1998, Convergys is a publicly traded company with revenues of \$2.2 billion.

Convergys offers an honest work-fromhome employment opportunity, with their virtual customer service agent program. As a work-at-home agent, you are paid an hourly wage during training, as well as once you start work. The average pay for Convergys work-from-home online jobs is approximately \$9.50 - \$11 per hour.

Cruise.com –detailed in the "Advertising & Marketing & Sales" category, Cruise.com hires home-based cruise sales agents, in addition to support agents and customer service representatives. The company provides training. Agents receive a base pay plus commission.

CSR Inc. Customer Service Review – detailed in the "Advertising & Marketing & Sales" category, you can earn income with CSR as an In-Home

Caller and Evaluator. Pay varies with qualifications and experience. Hours range from 8:30am to 10:00pm. The company prefers applicants that live within a 15 mile radius of the Berwyn office.

**Direct Interactions** – is a customer interaction service outsourcer, founded in 2005. Headquartered in Seattle, Washington, the privately held company provides call center solutions to businesses to reduce expenses and increase their bottom line. Direct Interactions handles retail customer service, tech support, lead generation, and elearning solutions. The company hires home-based parking information

and parking enforcement customer service agents to respond to high volume calls from motorists regarding digital parking meters. On average, pay is \$10 per hour.

**Tip:** The company also hires general home-based customer support agents as well.

Enterprise – detailed in the "Advertising & Marketing & Sales" category, Enterprise offers full and part-time work-at-home jobs as reservation sales reps. You need to find opportunities listed for your state, since each state office hiring at-home agents requires them to reside in that state.

Starting pay varies per state, but ranges from \$11 -\$15.

Esurance Inc. – Founded in 1998, Esurance is headquartered in San Francisco, California. A subsidiary of Allstate Insurance, a Fortune 100 company, Esurance direct markets insurance to consumers through the internet and mobile apps. The company offers work-at-home customer service rep positions, with competitive salaries and benefits.

Here is a current opportunity listing for Customer Service work-at-home agents. If the availability changes do another search for Esurance, customer service rep, work at home:

#### **Esurance Customer Service Rep**

**Tip**: Esurance generally lists its job openings on CareerBuilder.com. To find their home-based listings go to CareerBuilder.com, enter the keyword search term "Esurance." When you arrive at the next page, find the heading "Narrow Search," then go to the Company menu, find "Esurance" in the list and click on it. You will find an extensive list of Esurance jobs, just look for the titles that say "work at home." Generally, the job title is "Customer Service Rep 1."

Fonemed- detailed in the "Medicine &

Nursing" category, Fonemed hires customer service agents.

**GE Capital** – detailed in the "Banking & Finance" category, GE Capital hires stay-at-home workers to work as client services representatives. In this position, employees consider credit applications and credit reports, make credit decisions for applicants, and foster relationships with providers, dealers, and applicants.

Hilton Worldwide - Hilton is a hotel brand known the world over. The company is a preeminent leisure and hospitality destination, focusing on providing world-class service to its guests. Hilton has been in business

since 1919, with revenues of \$8.1 billion. The company is headquartered in McLean, Virginia.

The company offers work-at-home careers in its reservations and customer care division, offering stability and numerous other perks. Hilton is looking for bilingual specialists, as well. Pay is competitive and is based on qualifications.

HSN, also popularly known as Home Shopping Network, is a 24/7 TV shopping network on cable and satellite. The company customers shop from home by phone or on the internet at HSN.com. The company, launched in 1982, with

representative work-at-home jobs.
Agents are required to have service within the 931 or 615 areas codes.
Representatives aid HSN customers by completing sales transactions and

teaching customers about various HSN products. The calls are all in-bound.

Call agents seeking online careers make

headquartered in St. Petersburg, Florida.

The company offers customer care

revenues of \$767 million, is

\$10 per hour and receive other bonuses and incentives.

J. Lodge Corporation – J. Lodge is a call monitoring, call center training, and mystery caller professional services

company, based in Fort Meyers,

Florida. With revenues over \$10 million, the company, launched in 1999, provides services to professional call center businesses. They select Americans with disabilities to work as at-home agents, in the area of quality assurance. The jobs require a college degree and at least some call center experience. In addition to quality assurance, J. Lodge also has work-athome sales jobs.

JetBlue Airways – JetBlue is a low cost airline, headquartered in Long Island City, in New York. Launched in 1999, the airline primarily serves the US, the Caribbean, Mexico, and South America. Revenues of \$4.5 billion, the

company is publicly traded, with its main base of operations at the John F. Kennedy International airport.

The company offers the opportunity to earn income from home as a reservationist. After the initial training period, reservations agents are then allowed to work-from-home. A solid opportunity, the reservationist are paid approximately \$12- \$15 per hour.

Kelly Services – Kelly is a Fortune 500 company that works with other businesses to supply temporary workforce management solutions. The company is based in Troy, Michigan, and was founded in 1946. Kelly has branch

offices nationwide, and is an icon in the industry.

Kelly offers a work-at-home program

for its contact center agents. They offer full-time, part-time and temporary work. A work-from-home job with Kelly Services ensures flexibility, and stability, since the company has been around for over 65 years.

When you enter the Kelly work-at-home careers program, you are an employee for Kelly, not an independent contractor. Pay is based on skills and qualifications, enabling you to earn work-at-home income.

the world's largest mobile phone textbased directory assistance and enhanced information provider. Headquartered in Bethlehem, Pennsylvania, and launched in 1992, the company is an award winning leader in breakthrough telecommunication information services. The company answers any questions asked by its users, in addition to directory assistance questions, and also offers daily deals services, all through text messaging. KGB employs work-at-home support

**KGB** – KGB, formerly INFONXX, is

KGB employs work-at-home support representatives, also known as Special Agents, likely referencing the name KGB, around the world, including the <u>LiveOps</u> – LiveOps provides best in class, on-demand call center technology

and virtual call center services. The privately held company, launched in

US, UK, and the Philippines.

2000 and headquartered in Santa Clara, California, is looking to move its base of operations to Redwood City. LiveOps has experienced double-digit growth, with more than 100 million in revenues. This company has hired over 20,000 independent contractor stay-at-home agents to work as customer service and call center representatives. LiveOps provides ongoing online training during your tenure with the company. Independent contractors can set their

own hours.

Marriott is one of the largest and most

well-known hoteliers in the hospitality industry and in the world. Marriott, a Fortune 500 company, was started in 1927. Headquartered in Bethesda, Maryland, the company has revenues of 12.3 billion. Marriott owns hotels, restaurants, and a vacation travel club, and was so big, the companies had to split in two.

Marriott Hotels at-home agent job opportunities offer work-from-home jobs, in the areas of customer care and sales. The company requires that you train with them for a number of weeks in

Solon, Ohio at the Reservations Center, and you must be available for aftertraining, on-site work for a minimum of 90 days. Offering among the best workat-home jobs, the company will provide telephone, computer equipment, and headset for your use. You must live in Utah, Nebraska, South Carolina, Arizona, Texas, Miami, Florida, San Antonio, Texas, Sarnia, Ontario, Saskatoon, Saskatchewan, or Solon, Ohio. Pay is competitive for this legitimate work-at-home opportunity.

**Tip**: Marriott work-at-home customer service agent listings are most often found on Indeed.com. Go to **Indeed.com**; enter the search term

"Marriott customer care home agent."
When you click on the link, it will bring you to the Marriott jobs site.

## NCO Virtual /EGS— detailed in the "Debt Collections" category, NCO hires home-based customer service and collection agents.

**Tip**: In order to locate current opportunity listings for Customer Service and Collections work-at-home agents, click on the Advanced Search link and enter "work from home" in the keyword search field:

NCO Advanced Search
Neiman Marcus – One of the largest luxury specialty retailers in the US,

department store, online retailer, and catalogue company, headquartered in Dallas, Texas, and founded in 1907. Neiman Marcus sells clothing, shoes, jewelry, cosmetics, home furnishings and electronics. The company hires stay-at-home employees to staff its web and catalog call center enterprises, under the Neiman Marcus, Horchow and Bergdorf Goodman brands.

Neiman Marcus is a privately held

New Corp – New Corp is a global leader in extended warranty contracts, delivery and installation, product support and product protection programs. Headquartered in Sterling, Virginia, the company has been in

provides service for some of the major businesses in the world, like AT&T, Walmart, Gateway, DirecTV, GameStop, Lowes, and Best Buy. The company has work-from-home opportunities, hiring customer service agents to help callers by answering questions, troubleshooting, and arranging service for their products. Pay is approximately \$9 - \$10 per hour. **Tip**: You may want to enter this link

business for 26 years. New Corp

directly.

https://www.newcorp.com/careers

**The Newton Group** – The Newton Group Elite Sales Associates (ESA),

founded in 2003, is a virtual call center enterprise. Headquartered in Grand Rapids, Michigan, the firm sets business and consumer appointments, generates warm leads, executes inside sales, and performs market research for their clients. Through its lead generating services and software, the company has helped its client Timeshare Relief become part of Inc 500's List of Fastest Growing Companies in 2009, and Inc 5,000 List in 2010. As a sales extension of the client, the Newton Group hires experienced sales agents, with a proven track record of unsurpassed professionalism, as stay-at-home employees.

**Tip**: You may want to enter this link directly.

https://www.newtonelitesalesassociates.

#### NexRep/Stewart Response Group – NexRep, which is based in Portland, Maine, is a virtual call center enterprise which specializes in direct response marketing, and call center management. Formerly Stewart Response Group, NexRep was established in 2007.

NexRep hires virtual sales agents, as independent contractors, to work-from-home, staffing its call center as sales representatives. Experience is preferred, but not necessary, as training is provided

for the right candidates.

ORC International —detailed in the "Advertising & Marketing & Sales" category, ORC hires home-based telephone research interviewers that conduct surveys for Fortune 500 companies.

Quest Diagnostics – detailed in the "Insurance" category, Quest hires telephone interviewers. The job requires extensive training at the company's corporate headquarters in Lee's Summit, Missouri.

SITEL – Founded in 1985, Sitel, a worldwide telemarketing and

outsourcing call center company, is based in Nashville, Tennessee. Serving many Fortune 500 companies, like Verizon, Dell, Microsoft, and Walmart, this company provides call center services for its clients.

Sitel hires stay-at-home employees to work as call center agents and sales representatives. The company provides online training, and the training period varies, but is usually between three to six weeks.

<u>Staples</u> – Staples is the world's largest office supply company. The company is headquartered outside of Boston, Massachusetts, and was first launched in

company, Staples has revenues of \$24.5 billion. Staples hires customer service representatives that are eligible to work-from-home after 6 months with the company. Pay varies with experience.

1986. A publicly traded, Fortune 500

Tip: When searching for Staples telecommuting positions, in the keywords field, enter "customer service representative," then click on "add job field," from the menu select "customer service/contact centers," then click on "add location," in the drop down menu select "United States," then click on "Search for Jobs."

Support.com – detailed in the "Internet

& Community Guides" category, Support.com hires technical support agents.

**Sykes Enterprises** – BPO (business

#### process outsource) publicly held company, providing technical and customer support services since 1977. The Tampa, Florida-based company has earned over \$800 million in revenues, and has an international footprint, with multiple international acquisitions and expansions. This outsourcing company, with clients all over the globe, hires stay-at-home employees to staff its call centers in the US. The company acquired Alpine Access in 2012.

Sykes Enterprises: Additional

#### information

**Teleperformance** – The company is a publicly held corporation, founded in 1978, and headquartered in Paris, France. Teleperformance is a \$2.7 billion customer service, technical support, and debt collection service provider. The company focuses on providing an outstanding customer experience, and services companies worldwide. Teleperformance hires employees in their customer service and tech support work-at-home positions.

**Tip**: Teleperformance work-at-home customer service agent listings are most often found on SimplyHired.com. Go to

"Teleperformance work from home."
When you click on the link, it will bring you to the Teleperformance jobs site.

TeleTech@Home – Headquartered in

**SimplyHired.com**; enter the search term

Englewood, Colorado, TeleTech offers a global workforce of customer support specialists. Launched in 1982, this publicly traded company has revenues of \$1.1 billion. TeleTech delivers service in 17 countries worldwide. As a workat-home agent, you'll use your computer, Internet access, and phone line, to assist customers in a virtual customer service environment.

TeleTech's at home program makes this a

great opportunity to consider. You can earn income from home and enjoy a fun lifestyle. Pay for this position is approximately \$9.25 - \$10 per hour.

**Tip:** In addition to English-speaking agents, they are also looking for bilingual Spanish-speaking agents.

Terminix – Founded in 1927, this American icon and beloved worldwide pest control company has offices in most major US cities, China, Japan, Indonesia, Philippines, Saudi Arabia, Jordan, and Mexico. The largest termite and pest control company in the world, Terminix, headquartered in Memphis, Tennessee, hires stay-at-home calls from customers and arranging appointments with technicians. You will have to monitor their postings for available work-from-home jobs. The company has a job alert program.

Time Communications – Based in

employees to staff its call center, taking

White Bear Lake, Minnesota, Time Communications provides call answering service, call center outsourcing, customer service & help desk solutions, and order-taking for catalog, ecommerce, healthcare, real estate, small business and utilities, and telecommunications industries. Founded in 1972, Time Communications offers customer service representative

positions that have the potential to work-from-home. If you like to help people and enjoy talking, Time Communications might be the place for you.

Tip: If you prefer to enter the link directly into your browser, it appears below. The document is a download using Adobe reader.

http://www.timecommunications.biz/wp-content/uploads/2012/05/Customer-Service-Representative-Full-time-both-locations-July11.pdf

U-Haul – This multi-billion dollar company was founded in 1945, and is headquartered in Phoenix, Arizona.

Owned by AMERCO, a Fortune 1000 business, the company offers truck and trailer rentals, self-storage, and tow hitches for customers across North America. U-Haul hires stay-at-home employees to staff its call center, taking reservations, arranging roadside assistance, and answer callers' questions.

Ver-A-Fast – This independent contractor based in Rocky River, Ohio, works with newspapers and directory companies, like New York Times, Tribune, Gannett, and Hearst Newspapers, making over 15 million calls annually. Catering mostly to the newspaper industry, Ver-A-Fast provides verification services for its clients, and hires work-at-home employees to staff its call center as customer service representatives.

### VForce Auto Club Renewals – Headquartered in Westerville, Ohio,

VForce Auto Club Renewals increases and streamlines renewals for expired memberships, and provides marketing data to local auto clubs. VForce works with Fortune 1000 companies, providing sales support for over ten years. Jack Sands, company CEO, was awarded for being a finalist in the Ernst & Young Entrepreneur of the Year, two years in a row.

A work-at-home auto club renewal specialist for AAA Auto Club must be comfortable with cold calling and upselling. The company also supports the hiring of disabled professionals. Previous call center experience is

required. Agents are hired as employees of the company. The pay rate is \$12 per hour.

Walgreens – This publicly traded

Fortune 500 company, headquartered in Deerfield, Illinois, was founded in 1901. Listed on both the New York Stock Exchange and NASDAQ, Walgreens is the largest drug retail chain in the US. With \$72 billion in revenues in 2011, Walgreens has 8,300 locations

in 50 states, the District of Columbia, Puerto Rico, and Guam. Arise outsourcer handles Walgreen's work-athome agents – hiring independent contractors to handle their specialist resolution center.

**Tip:** In addition to job information from Arise, Walgreens lists lead customer service representatives and manager - relationship management opportunities, on its **career database**. Select "Advanced Search," and enter the term "Work at Home".

Weebly.com – detailed in the "Internet & Community Guides" category, Weebly hires customer service agents. You

for assistance by email. You must have a clear and concise writing style, if you intend to work-at-home online with this company. The job is a contracted part-time position. Pay for the position is \$17 per hour. On the Weebly.com career page, select "Remote, Email-Based Customer Service" position.

would respond to customers' requests

West at Home – Revenues at \$2.4 billion, West at Home is one of the largest providers of outsourcing call center solutions in the US. Based in Omaha, Nebraska, and launched in 1986, the company offers jobs as at-home customer service agents. You are paid an hourly wage during your training,

which is also conducted from your home. On average, West at Home jobs pay approximately \$8-\$11 per hour.

WORKetc – detailed in the

# "Information Technology" category, WORKetc hires technical support agents. The company is also listed in the "Writing" category. WORKetc hires home-based technical support agents based on the East Coast, or in that time zone, at an hourly rate of \$25, with paid public holidays and pay increases at regular intervals.

Working Solutions – Founded in 1996, Working Solutions is a worldwide leader in enterprise customer contact Texas, the company provides customer support, technical support, account management and sales, and social media monitoring services. Working Sol, a privately held company, hires contract agents for their work-at-home business opportunity, generally, and depending on their needs, the job title might be, for example, independent travel agent.

solutions. Headquartered in Houston,

Working Solutions boasts one of the largest agent networks in the US. Compensation ranges from \$8 - \$30 per hour. The company seeks both English speaking and bilingual agents for its home based work.

XACT Telesolutions – Founded in 1988, XACT, a privately held company, is headquartered in Mount Juliet, Tennessee. The company provides help desk, call filtering, order entry, telephone answering, virtual receptionist, and support services to businesses, handling complex calls for over 30,000 customers nationwide.

XACT hires customer services reps, team leads, and supervisors that work from the comfort of their homes. The pay ranges from \$8 to \$13 per hour. English and English-Spanish speaking applicants are preferred.

Xerox – is a global leader providing

process outsourcing. This \$22 billion leader provides back-office services to Fortune 500, and multi-sized companies around the world. Headquartered in Norwalk, Connecticut, Xerox was founded in 1906. Listed on the NYSE and the S&P 500, in addition to handling documents, the company provides data processing, finance support, HR benefits management, and customer relationship management for leading companies worldwide. The company offers parttime call center work-at-home opportunities. **Tip:** In addition to call center work,

Xerox hires sales senior executives,

document management, and business

security administrators, and service delivery managers as home-based workers.

### DATA ENTRY & ADMIN & VIRT ASSISTS

**Assistant Match** – is a virtual assistance company that provides word processing, data entry, bookkeeping, payroll and accounting, event planning and logistics, typing, office work, customer support, research, and more. This privately held company was founded in 1997, and is based in Sonoma, California. Featured on the NBC Today Show, Assistant Match pairs its business clients that need support, to the virtual assistant with the skills to perform the work. In addition to hiring

home-based virtual assistants, the company hires marketing assistants, project coordinators, managers, executive assistants, sales assistants, social media assistants, editors, client relations assistants, and more to work-from-home.

**Tip**: Try direct link.

http://www.assistantmatch.com/becomea-virtual-assistant/

Blue Zebra – detailed in the "Advertising & Marketing & Sales" category, Blue Zebra also hires administrative assistants, and you will be hired as an independent contractor.

Capital Typing – Capital Typing is a transcription, translation, data entry, virtual secretarial and office administration company, offering outsourced office management services to businesses. The privately held company is based out of Hilton Head, South Carolina.

The company offers work-at-home data entry jobs to trained and tested typists. Their competitive pay plan is based on the candidate's data entry skills and qualifications. Capital Typing offers reliable work-at-home jobs for those interested in making money from home.

**Dion Data Solutions** – Headquartered in

Rolla, Missouri, Dion Data Solutions is a privately held data entry services company. Established in 2002, the company helps businesses with data entry management, inventory control databases, document archiving and storage solutions, mailing list creation, litigation support, medical claims processing, and more. The company boasts keeping services provided from within the United States. Dion Data Solutions is data entry firm that hires stay-at-home workers, as independent contractors, to work as typists and to perform data entry. It requires candidates to type a minimum of 60 words per minute, and to have basic

computer skills. Testing is conducted to ensure that you are a good fit with the company.

**Elance.com** – is a leading worldwide

#### platform for virtual talent outsourcing. Headquartered in Mountain View, California, launched in 1998, Elance has revenues of \$1.8 million. The jobs on Elance include virtual assistants, data entry work, IT jobs, and everything else that you can think of. Similar to ODesk, Elance businesses seeking to increase their staff, temporarily or for a prolonged basis, post jobs online. Elance qualified virtual assistants, administrative assistants, and data entry professionals accept work from

businesses on a one-time, hourly, or project basis. Compensation is dependent upon the job.

#### **Freelancer.com** – Freelancer.com is a global outsourcing and crowd sourcing marketplace where entrepreneurs can find workers to perform jobs. Employers can hire data entry keyers, administrative assistants, virtual assistants, and more. A publicly traded company, earning more than \$100 million in revenue, Freelancer.com is based in Sydney, New South Wales, Australia, and was started in 2004. Freelancer.com has been featured in

Forbes.com, TIME, The New York Times. and the Wall Street Journal. As a freelance independent contractor, you can place bids for work projects offered on the site. The employer will review their bids and decide which freelancer suits its needs.

**Guru.com** – is a leading global

marketplace for online freelance outsourcing and crowd sourcing. Headquartered in Pittsburgh, Pennsylvania, launched in 1999. Guru has revenues of \$1.8 million. Administrative assistants, virtual assistants, data entry keyers, and others can bid for jobs posted by companies seeking contractors. Some of the notable companies on Guru are the American Red Cross, VerizonWireless, Texas

Instruments, and P&G.

Similar to Freelancer.com, employers seeking to hire temporary workers look

seeking to hire temporary workers look to Guru.com. Guru qualified virtual assistants, administrative assistants, and data entry professionals can find short and long term assignments. Compensation is dependent upon the job

Compensation is dependent upon the job.

ODesk.com – is a global online workplace, where businesses post work that they want performed by a team or an individual contractor. The jobs offered on ODesk range from virtual assistants to data entry positions, administrative assistant jobs, information technology jobs, and everything in between.

Redwood City, California, ODesk has revenues of \$20 million, and appears to be contemplating an IPO. Among ODesk's roster of employers are *NBC*, *Travelocity*, *AOL*, *Hewlett Packard and SurveyMonkey*.

As a contractor seeking work, you

Founded in 2003, and based in

would respond to a job posting with your cover letter and resume, in addition, you'd have a profile that the hiring company can review. At first you would have to build a reputation on the site, however, in time you would be able to secure work from the site on a regular basis. Compensation is job dependent.

**Tip**: You may want to put the following link directly into your browser.

https://odesk.com/o/jobs/

Teach for America – detailed in the "Education" category, Teach for America hires administrative support personnel. Pay for this position is based on experience, and varies by location, but on average is approximately \$28,000 per year.

VIPdesk – (now known as Aspire Lifestyles) Launched in 1997, VIPdesk is a personalized concierge service for the most prestigious brands in the world. Headquartered in Old Town Alexandria, services to its clients around the clock. As a VIPdesk concierge, you would help fulfill customer's requests for household shopping, entertainment, travel reservations, dining, sports & recreation

Virginia, the company provides deluxe

and retail shopping. For example, you might help a busy parent plan a birthday party for their child. Calls are both inbound and outbound. You could work weekends and holidays. Online careers at VIPdesk pay about \$11 per hour. Virtual Bee – Launched in 2000, this data entry services provider is based in Fort Meyers, Florida. The company is

an online data entry business that hires stay-at-home independent contractors to perform data entry on a per piece basis. The pay rate starts around \$.40 to \$.55 per 1,000 keystrokes.

Virtual Bee, formerly <u>Key for Cash</u> description by a former contractor.

#### **DEBT COLLECTIONS**

NCO Virtual /EGS- Based in Horsham, Pennsylvania, NCO was founded in 1926, and publicly traded on NASDAQ till 2006 when it was purchased by One Equity Partners and privately held. Total revenues in 2010 were \$1.6 billion. In 2012, NCO merged with APAC Customer Services and formed Expert Global Solutions (EGS). The company specializes in back office solutions, customer relationship management and accounts receivable management services. NCO hires stayat-home employees to work as customer

service agents and sales representatives. **Tip**: In order to locate current

opportunity listing for Customer Service and Collections work-at-home agents. Click on the Advanced Search link and enter "work from home" in the keyword search field:

NCO Advanced Search

#### **EDUCATION**

**Admissions Consultants Inc.** – This Vienna, Virginia, based company hires individuals to work as consultants for college admissions offices. Founded in 1996, Admissions Consultants helps prospective graduate and undergraduate students worldwide, to successfully navigate through the college admissions process. The company prefers people with experience in college admissions, or that have experience in the business field they represent, such as physicians, lawyers and business executives. In addition, the company expects

candidates to have top-quality communications skills.

**<u>Aim-for-A Tutoring</u>** – Launched in

2003, Aim-for-A-Tutoring is headquartered in Farmington, Michigan. The company provides tutoring services throughout the United States, and globally, to countries like Canada, Australia, Japan, UK and Singapore. Aim-for-A-Tutoring helps students on all grade levels in the group of English

Australia, Japan, UK and Singapore.
Aim-for-A-Tutoring helps students on all grade levels in the areas of English,
Math and Science. This company hires people who work-from-home as online tutors and selects individuals with advanced degrees, who have accumulated extensive teaching experience.

**Apollo Group** – Dedicated to the higher education of working adults, the Apollo Group, founded in 1973, focuses on providing a comfortable environment for those learners who want to advance their education, but are restricted by life and work. A global pioneer, due to their technological investments Apollo Group has been able to extend their reach worldwide. Based in Phoenix, Arizona, the Apollo Group has a notable roster of subsidiary educational units, including, University of Phoenix, Carnegie Learning, Apollo Education Services and more. The Apollo Group hires home-based National Advisors as sales agents to develop new business with

community colleges. Some travel required.

**Argosy University** – Argosy, part of the **Education Management Corporation** network of universities, was founded in 2001, and is based in Orange, California. The university provides both campus-based and online curriculum instruction, on a broad range of subjects, for students focused on careers. This web-based university hires stay-at-home faculty members to teach courses online for both undergraduate and graduate level students.

Brainfuse is a company that offers tutoring services, homework help, skills

K through college. The company was started in 1999 and is headquartered in New York. The company hires work-athome tutors in a number of subjects, like science, math and English. Pay is about \$10 per hour, but if you have a skill that they particularly need, you can earn upwards of \$14 per hour.

building and test prep for children from

## Capella University – an online university offering numerous degree programs to its students. The school, established in 1993, is headquartered in Minneapolis, Minnesota. The education company provides undergraduate and post-graduate degrees. Work-at-home positions are offered to instructors and

degrees in their field of study. When searching for work-from-home positions, enter the term "offsite" in the keyword field.

<u>Classof1</u> –Headquartered in Bellevue,

faculty with doctoral or master's

Washington, this company, founded in 2007, provides tutoring services and homework help to students around the world. Areas of study include, but are not limited to, Reading, Math, Science, Finance, Business, Medical Science, Law, Engineering, Economics and standardized testing. There are programs for children as early as K through 12, to college and university programs. Classofl hires home-based

tutors, and seeks individuals with advanced degrees, but they do consider those who do not have experience in the field.

**Connections Academy** (Sylvan &

Educate Online) – This fully accredited online education company, with annual revenues of \$120 million, provides virtual public education programs for students from kindergarten through high school. Originated and headquartered in Baltimore, Maryland, the company partnered with Sylvan to provide a flexible alternative to traditionally structured programs. Connections Academy, founded in 2001, hires homebased workers as remote teachers and

other educational support jobs. Teaching certification is required. The company provides weekly live virtual information session to prospective faculty members. When searching for home-based opportunities, review the "Location/City" column. (*Sylvan* and *Educate Online* are reviewed below)

Coursebridge – This company, founded in 2000, is a smaller educational enterprise that offers a variety of writing, spiritual and general interest courses for personal and professional development. The courses are offered through distance learning, and students interact with the instructor-course creator for additional enrichment.

Independent contractors get a percentage of the cost of their course, once the student pays the registration fee.

Coursebridge contracts with home-based instructor-course creators.

Ed2Net – Ed2Net is a privately held online tutoring company that provides customized supplemental lessons in math, science, reading and technology. Headquartered in Plano, Texas, Ed2Net was launched in 2007, and focuses on tutoring students from grades 1 to 10.

Ed2Net offers legitimate work-at-home tutoring jobs from the convenience of your office space. Pay for tutoring work is \$10 per session. Sessions are forty-

five minutes in length. Ed2Net offers work-at-home jobs for those with the proper qualifications.

**Educate Online** – In the 2006-2007 school years, Educate Online formed through the acquisition of Educate, Inc., parent company to Sylvan Learning and eSylvan. This web-based education company provides K-12 academic intervention, college preparation, and supplemental educational services. Education Online hires certified stay-athome workers as teachers for grades kindergarten through 12. State teaching certification is required.

**EduwizardS** – Headquartered in

founded in 2007. An online tutoring company, EduwizardS goal is to provide tutoring excellence, and as such, tutors are reviewed by students. As an EduwizardS tutor, you must continue to demonstrate your skill and ability to establish a quality relationship with students, through sustaining great scores. The company hires home-based employees and freelancers to work as tutors for students in grades kindergarten through 12. Employees require teaching certification, while freelancers need to have a Bachelor's degree or higher. eTutorWorld – This online educational

tutoring service, founded in 2008,

Dumont, New Jersey, EduwizardS was

specializes in designing lessons specifically for the student. Customized live tutoring is available for grades 5 to 12, and this includes AP courses and homework assistance in Math and Science. Based in Glen Arbor, Michigan, eTutorWorld hires at home employees to work as sales associates for the company's services.

Growing Stars – is an online tutoring service that provides student assistance in middle and high school courses, elementary level subjects, test preparation, languages and IT courses. Launched in 2002, the privately held company is based in Santa Clara, California. Growing Stars hires

Masters Degrees in the subject they intend to tutor. Pay is competitive.

**Instructional Connections** – Founded in

passionate home-based teachers with

#### 2010, International Connections provides high quality academic supplemental support services to colleges and universities offering online programs to their students. Headquartered in Lewisville, Texas, the company is a non-profit, meeting the needs of educational institutions with high growth online programs, for coaches and faculty staffing. The company hires part-time private contractors to work as academic coaches. The jobs require a Master's

degree or higher, depending upon the field of study.

K12 – Launched in 2000, K12 is a distance education management

organization, for students from K - 12, that provides online education and curriculum services to states and government entities. Based in Herndon, Virginia, the program operates as an alternative to the normal brick and mortar classroom. A publicly traded company, K12 does not charge students to participate, payment for their services are secured through state and local government contracts.

K12 hires home-based teachers that have

current teaching certifications, and a minimum of 3 years experience.

**Tip**: When viewing the open K12 jobs list, home-based jobs are identified under the "City" column.

Kaplan – Owned by the Washington Post, Kaplan is a global education provider for test preparation, online higher education, a K-12 program, and professional training. Based in New York, the company was started in 1938. A Fortune 500 company, Kaplan earns revenues of \$2.5 billion.

Kaplan offers a number of work-fromhome opportunities, including Tutor, Editor/Writer, Curriculum Manager and Faculty Manager. Pay varies depending upon the position, skills and experience. **Laureate Education, Inc.** – Launched in

#### 1998, Laureate Education is a network of academic centers offering careerbased education with an international flavor. Based in Baltimore, Maryland, the network has campus locations spanning North America, Europe, Latin America, Asia Pacific, the Middle East and North Africa. Their mission is to provide higher education access to the world, in the hopes of making a positive and significant difference in communities worldwide. Laureate Education hires stay-at-home online

faculty and instructional designers. Most positions require a Master's degree or higher.

**Tip**: When searching for work-at-home jobs on the Laureate jobs page, select "Virtual" in the location category, and then click "Search."

Pearson – This company, with annual revenues of \$5.8 million, is a mega multi-media publisher of textbooks, business information, consumer books, testing, software, assessments and business solutions. Headquartered in London, UK, Pearson launched in 1998, when *Pearson PLC* bought the educational division of *Simon &* 

Schuster from Viacom. The company merged it with its own educational division Addison-Wesley Longman, and renamed the new company Pearson Education, later rebranded Pearson.

This company has a number of home-

based job opportunities. Among them are account executive, research field manager, solutions architect, Pearson campus ambassador, project coordinator, solutions specialist, business development manager, education consultant, and digital account executive.

**Tip**: When searching for home-based opportunities on the Pearson webpage,

search the "Location" column for the word "Home Based" or "US Remote Location."

**Quarasan** – Quarasan is a model for the concept of starting a home business. The company was started in the basement of a small house in Morton Grove, Illinois in 1982. Quarasan's mission is to prepare children for the future. The company accomplishes this as a full service educational product developer for administrators, teachers and publishers. Quarasan offers freelance writing positions as content contributors. The company also offers other virtual opportunities, as the need

arises. Pay varies depending on skills

and experience. **Tip:** When viewing the "How to Work with O" page, look for the jobs list, then

with Q" page, look for the jobs list, then check the location column for "virtual" opportunities.

**Reasoning Mind** – Founded in 2000, Reasoning Mind is a public charity and online educational service that focuses on improving student's K - 12 math skills. The organization develops computer-based math curricula in an effort to provide a first rate mathematics education to each participating child. The organization is primarily supported through philanthropic gifts, and has such notable contributors as the Bill &

& Susan Dell Foundation, Oracle Corporation, Cisco Systems, Inc., Goldman, Sachs, & Co., JPMorgan Chase, Bank of America Foundation, the ExxonMobil Foundation and the Wells Fargo Foundation. Reasoning Minds hires home-based student mentors that respond to students questions as the Reasoning Minds Genie, and acts as mentors to the children that interact with the program. Sounds like it's a fun opportunity for those that want to workfrom-home and work with and help kids, as well. **Tip:** When searching for Reasoning Mind student mentor positions, enter the

Melinda Gates Foundation, the Michael

keyword "student mentor" in the keywords field.

**SMARTHINKING.com** – This

privately held company is based in the nation's capital, Washington, DC. Founded in 1999, Smarthinking.com, with annual revenues of \$9.9 million, is an online tutoring company for high school and college undergrads, with the goal of raising student achievement, enhancing retention and augmenting learning. The company provides tutoring in Math, Writing, Science, Business, Nursing, essay critiques, Spanish and ESL. Smarthinking provides global services for educational institutions around the world, and hires

individuals part-time and seasonally to work-from-home as tutors. The positions are mostly part-time and seasonal.

Teach for America – Founded in 1989,

Teach for America is a not for profit company, whose mission it is to provide low income children with an excellent education and change the direction of their lives. Teach for America, with revenues of \$229 million, seeks and enlists committed individuals who are leaders, and who present a record of achievement working with children.

The 2012 CNN Money list, 100 Best Companies to Work for, identifies "of the 85 Best Companies that allow

home at least 20% of the time," Teach for America is number 4 on the *CNN Money* list, with 80% of their employees listed as regular telecommuters. These work-from-home jobs are primarily in remote administrative support. Pay for this position is based on experience, and varies by location, but on average is approximately \$28,000 per year.

employees to telecommute or work-at-

TutaPoint.com – A New York based tutoring company, founded in 2007, TutaPoint aids elementary through college grade students primarily in Math, English, Languages and SAT preparation. In addition, the company provides supplemental educational

resources to boost learning. The company recently hired Dr. Margret Mary Wilson, as Executive Director, with the goal of becoming the one of the nation's largest and most recognizable providers of online tutoring services.

This company hires home-based employees to work as tutors. The job, which is open to US residents only, requires applicants to currently be enrolled in college or have at least a bachelor's degree. Tutors must commit to at least five hours per week. The pay rate begins at \$12 per hour.

<u>Tutor.com</u> – This company is an online classroom that tutors children in a

variety of different school subjects, and provides homework assistance, and career services. Headquartered in New York, and launched in 1998, Tutor.com is a privately held company. Students log on to the system and connect with their tutor and receive one-on-one assistance. The pay for this work-fromhome opportunity is from \$10-\$15 per hour. A teaching certificate is not required, but you do need a college degree. If you're good at math or science, you'll be in great demand, although other subjects are needed, as well. Tutor.com is a great online job opportunity if you enjoy working with children!

**UniversalClass** – UniversalClass is an online continuing education course provider for adult education and personal enrichment. The company based in Tampa, Florida, and offers hundreds of courses in just about every subject imaginable. UniversalClass hires teachers and course content creators in their remote program. **University of California Berkeley** 

## Online Extension – One of the oldest and most renowned public universities in America, UC Berkeley, as it is often called, was founded in 1868, with campuses in Berkeley, California. The 2011 endowment for the university was \$3.1 billion. The online extension

program is just part of a celebrated offering of educational opportunities, both online and off. The online university hires home-based faculty as college-level course instructors. The positions require a minimum of a Master's degree and some online instruction experience is preferred. **University of Phoenix** – This well

## known accredited university is headquartered in Phoenix, Arizona, and was launched in 1976. Annual revenues well over \$3.7 billion, the University of Phoenix, offers Associate, Bachelor, Master and Doctoral degrees, certificates and individual courses in a variety of subjects. This growing online

school hires instructors in college level, and advanced degree courses who can work from their own homes. The positions require a minimum of a Master's degree, and practical experience in your selected field.

## INFORMATION TECHNOLOGY

Accenture – A Fortune Global 500, worldwide management consultancy, and IT services company, Accenture is headquartered in Dublin, Ireland. Launched in 2001, the company has revenues of \$27.3 billion. Accenture's client list includes 96 of the Fortune Global 100 companies. It is a public

Number 3 on the 2012 CNNMoney 100
Best Companies to Work for
Telecommuting list, 81% of their

limited company traded on the NYSE.

Accenture is committed to providing flexible telecommuting arrangements where they make good business sense. In addition to the above accolades, Accenture has been awarded Working Mother 100 Best Companies 2011, World's Most Attractive Employers

workforce are regular telecommuters.

about management consulting, and really want to telecommute, Accenture might be the place for you.

Accolade Support – detailed in the "Call Center & Customer Service"

category, Accolade Support hires

Workplaces 2011, Diversity Inc. Top 50 2011, and more. So if you are excited

2011, World's Best Multinational

technical support work-at-home jobseekers. Pay is approximately \$9 per hour. The company is also listed in the "Advertising & Marketing & Sales" category.

Advise Tech – This Pasadena, California company, founded in 1998, is an IT solutions service provider. AdviseTech has revenues of \$17.5 million, and is currently experiencing rapid growth. The company hires work-at-home account executives and telemarketers. The company prefers to hire college students and retired individuals, with personal computer experience, for their telemarketing position.

shining star, is a multi-billion dollar corporation that manufactures and sells personal computers, software and electronics. The company, headquartered in Cupertino, California, creates Mac computers, the iPod, iPad and iPhone. Apple offers the At Home Advisor position from its AppleCare support group. An At Home Advisor is an Apple employee that provides virtual technical support for their consumer electronics

Apple at Home – Apple, Steve Job's

Art&Logic – Founded in 1991, Art &

products. Compensation is about \$10 -

\$15 per hour.

Logic is based in Pasadena, California. The company specializes in custom software development, mobile app creation, programming and consulting. Art & Logic is a privately held company, with annual revenues over \$5.4 million, with a client list that includes Google, Coca Cola, Apple and Motorola. The company seeks home-based software developers with extraordinary programming skills from North America. They particularly like developers fluent with a variety of skills. For job testimonials, click here, and select "Developer Testimonials."

**AT&T** – is a multinational telecommunications service provider,

Internet, home phones and more. The company was launched in 1983, as a result of the breakup of the original AT&T, due to an antitrust lawsuit. AT&T is a publicly traded, Fortune 100 company, headquartered in Dallas, Texas, with revenues of \$126.7 billion.

including cell phones, digital TV,

AT&T offers telecommuting at home work opportunities for its employees. AT&T is also mom centric regarding work/life balance. At last count, there were 12,000 telecommuting employees. Like IBM below, AT&T does not specify which positions are work-at-home jobs, on its career database.

they have a "comprehensive telecommuting program with arrangements for our employees for whom it makes the most sense. . . In addition, the company has provided mobile and remote access technologies to more than 130,000 employees that allow them to work from a variety of locations. . . . Employees have the tools they need to work effectively from virtually anywhere, including a home office." If you decide to interview with AT&T,

In fact, the AT&T website specifies that

ask if the job you are applying for fits within their telecommuting program.

AT&T offers a tremendous

telecommuting titles include applications developer, mobility solutions architect, network project manager, technical architect and network engineering manager. **Automattic** – Do you love WordPress?

telecommuting opportunity. Some

Well this is your opportunity. Automattic, the web development company responsible for the creation of WordPress.com and WordPress open source blogging software, is looking for talent. Founded in 2005, based in San Francisco, California, Automattic is on track to bring in \$45 million in revenue this year. Automattic, which has a team of home-based workers, is seeking

have questions about how to use their software. Perhaps the position is best described as a technical support agent

A Happiness Engineer helps people that

Happiness Engineers.

with some technical capabilities to solve problems, as well. You must have a working knowledge of WordPress, HTML & CSS. If you use WordPress forums actively, it would be a great place for Automattic to get a sense of your capabilities. In addition, Automattic hires front end

In addition, Automattic hires front end engineers, code wranglers, designers, mobile wranglers, and other technical positions. If you apply, make sure that you spell and properly capitalize the name of the company and the name of the software when you send your resume.

Make your resume stand out!

Balance Staffing – detailed in the "Call Center & Customer Service" category, Balance Staffing hires technical support work-at-home jobseekers. Pay is approximately \$9 per hour. The company offers telecommuting positions for call center tech support, with a base pay of \$14 - \$15 per hour, with additional pay bonuses available.

**Tip**: Balance Staffing generally lists its job openings on CareerBuilder.com. To find their home-based listings go to

CareerBuilder.com, enter the keyword search term "Balance Staffing," when you arrive at the next page, find the heading "Narrow Search", then go to the Company menu, find "Balance Staffing" in the list and click on it. You will find an extensive list of Balance Staffing jobs, just look for the titles that say "work from home." Generally, the job title is "Certified Tech Support."

Cisco – This Fortune 100 company, is a global leader in the manufacture and sales of enterprise and consumer networking equipment. Founded in 1984, the company is based in San Jose, California. Cisco has revenues of \$46 billion, and is publicly traded.

20,000 employees working from home. The company adopted its telework policy in 2005. In addition to promoting working from home, Cisco has created a product to make the telecommuting process a simple one. Cisco Virtual Office makes telecommuting more flexible and manageable. If you love networking technology, and want to telecommute from home, Cisco might be a great match.

**More Info:** On <u>telework at Cisco</u> from the company blog. In addition, see the Cisco work-from-home video. Hover

Number 1 on the 2012 CNNMoney 100

Telecommuting list, Cisco has over

Best Companies to Work for

over the fourth video image to the right of the phrase "Connecting with Our Environment," it's a video detailing the company's work-from-home program.

## <u>ComputerAssistant.com</u> – Headquartered in Salt Lake City, Utah,

this privately held information technology service company provides full service staffing for IT support, computer repair, and technology training. Computer Assistant, founded in 2001, hires home-based IT support staff. While some of the work can be done from home, employees are also expected to travel to customer's locations, within their immediate area, to provide on-site support.

Dell – This Fortune 500 company is one of the world's most famous and successful computer hardware manufacturer and direct sales businesses. Dell, a publically held company, founded in 1984, is headquartered in Round Rock, Texas.

Annual revenues are \$63 billion, a great testament to the fact that founder Michael

Dell originally headquartered the company in his college dorm room.

The company has a number of work-at-home opportunities. Its work-at-home policy, taken from the Dell website follows: "At Dell, we're committed to a

culture that enables employees to maximize their contribution to the

effectiveness between their work and personal lives . . . As individual circumstances vary, solutions that enable flexibility can be different, including informal and formal flexible work arrangements, such as: . . . work-from-home arrangements . . . " See page. What does this mean? If your job at Dell

company, while also maintaining

is one that can be performed effectively from home, you can discuss a workable solution with your manager. If you love all things tech, Dell's a great opportunity.

**Tip**: In order to locate current work-at-

home opportunities at Dell, enter the following terms individually, in the keyword search term field: "work from home," "remote," "home based," and "anywhere."

**DevFactory** – A newbie on the Internet horizon, DevFactory, based in Austin, Texas, is a unique outsourced software development services company that leverages a global network of technology providers and uses standardization and automation to create software and reduce costs. Versata's product development arm, DevFactory powers a number of that companies businesses.

Fellows, which is another name for a senior software engineer troubleshooter. Technical Fellows handle the difficult jobs. If you have a passion for technology and you're a highly skilled techno-fellow, this is the job for you. In addition to this higher level job, DevFactory also hires software engineers.

DevFactory hires home-based Technical

DeviantART – Based in Los Angeles, California, DeviantART is a social network for artists. The company website, launched in 2000, provides a community for artist inspiration and empowerment, and is a showcase for a variety of forms of artistic expression. with 19 million registered users,
DeviantART is one of the most
enthusiastically visited sites on the
Internet. The company hires home-based
DevOps Engineers with programming
skills and experience. In addition,
DeviantART hires MySQL Database
Operations Engineers and Web
Application Developers. If you are a

The site has an Alexa rank of 134, and

eLoyalty.com – Established in 1990, eLoyalty is a multi-national customer management solutions company. Based in Lake Forest, Illinois, the company designs and facilitates enterprise level

software geek, and love technology, you

may have found your match.

Center category) in 2011. A Cisco Gold Preferred Partner, the company hires Solution Architects with Cisco experience to work-from-home. The position does include travel. There is a generous compensation plan commensurate with your experience. In addition to the Solution Architect position, the company hires designers,

customer interaction solutions for its

clients. eLoyalty.com was acquired by TeleTech Holdings (detailed in the Call

**IBM** - One of the world's largest, multinational computer and information

support engineers, and reporting

specialist as home-based employees.

corporations. Headquartered in Armonk, New York, IBM was launched in 1911. The company is a publicly traded, Fortune 500 company, with revenues of \$106 billion. Definitely not in the work-at-home scams category.

IBM offers its employees telecommuting

technology manufacturer and consulting

opportunities in many of its business units. The most suitable telecommuting at home work positions are sales and marketing, but those are not the only at home positions available. The company does not list jobs as work-at-home in their career database. You would have to obtain prior management approval to telecommute in appropriate positions.

If you decide to interview at IBM, ask if the job that you are applying for, is one that management typically approves as a telecommute position. If you are serious about working at home for IBM, you should not shy away from this question. Some recent telecommute titles have

Analyst and Sales Specialist.

Insperity – a Houston, Texas, provider of professional employer organization services, Insperity is a publicly traded company on the NYSE, with revenues

exceeding \$2 billion. Four hundred of

the Fortune 500 companies rely on

included: Technical Sales Manager, Mainframe Storage Support, Data hires home-based experienced PHP programmers who are independent and do not need constant guidance. You will be hired as an employee, and your salary will be approximately \$70,000 per year. This job is an exciting opportunity

for someone with an independent spirit.

Insperity's product offerings. Insperity

**Tip**: Insperity lists work-from-home positions on <u>SimplyHired.com</u>. Enter the following search term in the Keywords field - without the quotes, exactly as it appears: "work from home company:(insperity)"

Intel - Number 5 on the 2012
CNNMoney 100 Best Companies to

Work for Telecommuting list, Intel, a global semiconductor chip manufacturer, is headquartered in Santa Clara, California. Established in 1968, the company's microprocessors are found in most personal computers that exist today. A Fortune 100 corporation, Intel has revenues of \$54 billion.

Eighty percent of the Intel workforce are regular telecommuters. The company believes in providing their employees with flexible work options, compressed work weeks, telecommuting and alternate work schedules. If you are a techie, and you'd like to telecommute, Intel might be a great place for you to look into.

**Tip**: Review the "Flexible Work Options" section, and click on the button there to find out more.

Intuit – detailed in the "Accounting & Bookkeeping & Taxes" category, Inuit hires software engineers. The company also appears in the "Advertising & Marketing & Sales" category.

Laureate Education, Inc. –detailed in the "Education" category, Laureate hires instructional designers.

**Tip**: When searching for work-at-home jobs on the Laureate jobs page, select "Virtual" in the location category, and then click "Search."

computer and information technology manufacturer. The company is coheadquartered in Beijing, China and Morrisville, North Carolina. Lenovo manufactures personal computers, storage, servers and management software. In 2005, Lenovo took over the personal computer portion of IBM's business. Lenovo offers work-fromhome account executive sales positions. There is some travel involved. Compensation for account executive online careers ranges from \$35 -\$85,000. **Tip**: Lenovo generally lists its job openings on CareerBuilder.com. To find

**Lenovo** – Lenovo is a multi-national

CareerBuilder.com, enter the keyword search term "Lenovo," when you arrive at the next page, find the heading "Narrow Search", then go to the Company menu, find "Lenovo" in the list and click on it. You will find an extensive list of Lenovo jobs, just look for the job title "account executive."

their home-based listings go to

Lullabot – Founded in 2006, Lullabot is a development, consulting and training company that uses Drupal, a free community supported open source software framework, to power the web properties the company creates. Some of Lullabot's webinar trainings are standing room only. The company's

client list includes Martha Stewart, the Grammys, Sony and WWE. Headquartered in Des Moines, Iowa, there are some new developments on the horizon for this company; it appears that they are in the midst of the merger to end all mergers! That said, the company is hiring a large number of home-based Drupal developers, probably in an effort to round out their merger plans. If you're a Drupal-ru, (Drupal guru),

MANDIANT – One of the largest data and information security firms in the US, MANDIANT is headquartered in Alexandria, Virginia, and was founded in 2004. The company prevents cyber

here's your chance to get on board!

networks are secure. In addition to threat management services provided, the company sells Intelligent Response, an enterprise-grade security solution product. MANDIANT provides services to the defense industry, Fortune 500 businesses, and worldwide banks. The company hires remote workers in

crimes, by ensuring that client's

Account Executive positions.

Microsoft – A Fortune 100 company, Microsoft is known the world over, as a multi-national software, online services and video games manufacturer. Founded in 1975, by Bill Gates and Paul Allen (working from home – Bill's garage), the company has risen to become one of the Headquartered in Redmond, Washington, the company has revenues of \$73 billion.

most prolific companies on earth.

Microsoft hires a number of home-based employees and independent contractors. For example, the company hires homebased service delivery managers, who are responsible for administering the relationship between Microsoft and its outsourced vendors. A service delivery manager is a part of the Service Delivery Management Team, and must have customer service experience and

In addition, Microsoft hires experienced home-based business development

skills working with outsourced vendors.

managers. If working for Microsoft and working at home is your dream, here are a couple of opportunities to consider.

Mighty Deals - detailed in the "Internet & Community Guides" category, Mighty Deals hires AdWords and Facebook specialist who are results and success driven. Pay is based on experience and skill. Unlike most work-from-home companies, Mighty Deals does not want a resume, but examples of what you have accomplished! This opportunity is great for someone with creative marketing skills, and who thinks outside of the box. Be creative!

**Tip**: The above link is an email

address. You may want to email the company directly.

mailto:jobs@mightydeals.com

MySQL – MySQL is the world's most popular database software for open source. Oracle (reviewed above) acquired MySQL when it acquired Sun Microsystems in 2010. MySQL, first developed in 1994, is used by companies like Yahoo!, The Associated Press and NASA, for their critical software applications, and Google, Facebook, Twitter and Wikipedia.

About 70% of MySQL's employees work-from-home. They are a globally

distributed company, and have software engineers, programmers, and system administrators working from home, in one hundred and thirty five locations, across thirty-five countries and eighteen time zones.

Ockham CRO – detailed in the "Biotechnology" category. Ockham hires stay-at-home employees to work as programmers.

OptumInsight – detailed in the "Medicine & Nursing" category, OptumInsight hires home-based engineers, web developers, quality analysts, and UI designers. The company is also listed in the

"Advertising & Marketing & Sales" category, and the "Writing" category. Go to the left hand column, select "Telecommuter Position" to identify the latest work-from-home jobs.

<u>Oracle</u> – Oracle is one of the largest technology companies in the US. Headquartered in Redwood Shores, California, the Fortune 500 company was founded in 1977. Oracle, with annual revenues of \$37 billion, is a global provider of enterprise software and computer hardware systems. The company offers a variety of stay-at-home jobs in areas including sales, customer service, and software development, to name a few.

In order to locate current work-at-home opportunities at Oracle, enter "work from home" in the keyword search term field.

**Resmatic** – Established in 1995, Resmatic is an online applicant and recruitment tracking software service. In addition, the company has a network of websites that steer those looking for jobs to local opportunities. Resmatic also creates customized online business solutions for other companies, like AT&T, Blue Cross Blue Shield Association, and Sony Pictures. Headquartered in Sebastopol,

California, the company hires remote HTML coders as independent

contractors. You must know Perl and Java. Pay varies and is based on skills and experience.

### **SMB Companies** – A newbie on the Internet horizon, SMB has a rather unique and interesting business model. The company, based in Washington, DC, and launched in 2010, is a professional services company that offers shared teams, composed of the employees that a small business would need to launch on Day 1, for example, a marketing team, and accounting team, a legal team and a technology team, all for less than the price that you would pay for one employee for that same time period. SMB is the source of all of the team

components that a small business would need to operate.

SMB hires home-based technical support agents for basic desktop applications. The company is seeking those with 3 years experience working in desktop support or technical support. Pay is \$18 per hour.

**Tip:** In addition to its home-based technical support agent, SMB hires home-based graphic designers at \$19 per hour.

<u>Ultimate Software</u> – Founded in 1990, Ultimate develops and markets cloud based human capital management talent management records for enterprise businesses and mid-sized companies. Headquartered in Weston, Florida, the company has revenues of \$269 million, and is publicly traded on NASDAQ. Ultimate Software is number 8 on the 2012 CNNMoney 100 Best Companies to Work for Telecommuting list, with 50% of their employees as regular telecommuters.

software, integrating HR, payroll, and

# URS Corporation – A global engineering, construction, and technical services company, URS was founded in 1951, and is based in San Francisco, California. The publicly traded corporation has revenues of \$10.6

services the US federal government, national governments of other countries, state and local US government agencies, other Fortune 500 companies, and multinational corporations. URS hires home-based trainers and program managers.

Tip: When searching for URS positions

billion. This Fortune 500 company

enter "trainer" in the keyword field, when searching for other telecommuting positions select "Virtual" in the Country section and leave other fields blank.

You may want to enter the URL directly into your browser:

fuseaction=mExternal.showSearchInterfa

WORKetc – Founded in 2006,

WORKetc is an online software tool

https://www.urs.apply2jobs.com/ProfExt

used to manage business processes in the most streamlined and cost effective manner. The software manages customer relationships, it's used to track support request through completion, integrating sales, billing, invoices, calendars, and timesheets. Based in Sydney, Australia, WORKetc is a privately held company. WORKetc hires home-based technical support agents, based on the East Coast, or in that time zone, at an hourly rate of \$25, with paid public holidays and pay increases at regular intervals.

**Tip**: WORKetc also hires technical writers in home-based contract positions.

**World Wide Technology** – The

### company, based in St. Louis, Missouri, is a technology systems integrator, and one of the largest resellers of Cisco products to the US Federal Government. Revenues of \$4.1 billion, WWT serves a list of Fortune 500 companies, like Microsoft, Boeing and Dell, in addition to universities. Number 50 on the 2012 CNNMoney 100 Best Companies to Work for list, and Number 6 on the 2012 CNNMoney 100 Best Companies to Work for Telecommuting list, 70% of WWTs employees are regular

telecommuters. This company is a destination company for those passionate about working in technology.

### **INSURANCE**

and sales

Aetna – Founded in 1853, Aetna is a Fortune 100 health care company, based in Hartford, Connecticut. A global company with revenues of \$32.7 billion, Aetna is a consumer managed healthcare company. The company has expanded its online careers program from claims processors to now include nursing, product management, clinical staff, legal

## Carenet Healthcare Services, headquartered in San Antonio, Texas, provides healthcare management solutions and support services to

businesses through the provision of medical call centers. Providing a team of registered nurses and other healthcare professionals, Carenet, founded in 1988, serves the medical industry, employer groups, Medicare, Medicaid and the military. Carenet offers work-at-home registered nursing jobs as healthcare call center care advisors.

**Tip**: You may want to put the URL directly into your browser. You will download an Adobe PDF document.

registered-nurses\_20120523.pdf

Cigna Cigna a Fortune 500 company

http://www.callcarenet.com/ files/jobs/(

Cigna – Cigna, a Fortune 500 company,

companies in the world. Headquartered in Bloomfield, Connecticut, and founded in 1982, Cigna has revenues of over \$18.4 billion. The company has approximately 3,000 employees that have work-from-home jobs. Workers that have a computer, a direct line phone and headset, and Internet can assist Cigna customers in a variety of ways. Cigna offers full and part-time online

is one of the largest health insurance

careers in their *ework* program for claims workers and field care managers. Cigna offers great work-from-home jobs for individuals that are looking to make money at home, that have the required skill set. Pay varies based on the

position and experience.

#### **Conifer Health Solutions** –

Headquartered in Frisco, Texas, Conifer, founded in 2008, provides hospitals with operational management solutions to drive their financial performance. The company provides revenue cycle, patient communications and compliance solutions to the healthcare industry. Conifer offers work-from-home nursing jobs and medical coding positions.

**Tip**: When you arrive at the Conifer/Tenet Career job search page, use the Advanced Search section, enter the search term "remote" or "work from home" in the keyword section, and

confirm that the Job Category says
Conifer Health Solutions.

**Genex Services, Inc.** – Based in

Wayne, Pennsylvania, Genex is a managed care service provider that delivers healthcare cost savings and reduces disability expenses for insurance carriers, and other healthcare insurance focused companies. In business since 1978, the company's cost containment laser focus has driven its success for over 34 years. Genex provides nationwide solutions in the US, and Canada. The company hires homebased telephone nurse case managers to handle the cases of disabled individuals,

and act as a liaison between all parties

involved in the case management process, including the employer and the insurance company. Genex requires a nursing degree, and 2 or more years experience in clinical nursing.

**Tip**: When searching for Genex Services nursing telecommuting positions, in the Category section, select Case Management - Telephonic. Ensure that the job listing mentions telecommuting.

The Hartford – The Hartford is an insurance and wealth management company headquartered in Hartford, Connecticut. This Fortune 500 company, founded in 1810, has revenues of \$21.9 billion. The company offers work-from-

home nursing jobs that focus on clinical case management. Workers' comp experience is required.

**Tip**: To identify available work-athome positions, perform an advanced search on The Hartford career page and select the 'Remote Worker Option.'

**Health Net** – Health Net is a Fortune

500 managed healthcare insurance company. Based in Woodland Hills in Los Angeles, Health Net has revenues of \$1 billion. The company offers HMOs, PPOs, POS health plans and government contracts. Health Net offers work-athome nursing employment, case manager positions, care coordinator and quality

**Tip**: When you arrive at the Health Net Career job search page, select

compliance nurse jobs.

Career job search page, select Advanced Search, and enter "Telecommuting" in the keyword search section.

**Humana** – Humana is a Fortune 100 company that sells and administers health insurance in the US, Western Europe and Asia. Located in Louisville, Kentucky, and founded in 1961, the company has over 11 million customers, with \$36.5 billion in revenues. Humana offers work-from-home nursing jobs, licensed insurance agents, certified medical coders, medical records

retrieval specialists, physicians and chart auditors.

When you arrive at the Humana Career job search page, go to the bottom of the page and select "Virtual/Work at Home" in the Work Environment Type section.

Kindred Healthcare, Inc., - A Fortune 500 company, Kindred is one of the largest providers of long term acute care, nursing & rehabilitation, and home & hospice care in the US, with revenues of \$5.52 billion. Based in Louisville, Kentucky, Kindred started in 1985, as Vencor, Inc., and was renamed in 2001. If you are searching for work-at-home ideas, Kindred is a good choice.

Kindred offers medical billing inpatient coder work-at-home opportunities, for experienced billers. Pay is competitive, and is based on skills and qualifications. **Tip**: When you arrive at the Kindred

Healthcare job search page, enter "Work

from Home" in the keywords section.

MetLife – Headquartered in New York, Metlife was founded in 1868, and is one of the largest insurance, annuities and employee benefit providers in the world. Publicly held, Metlife is traded

on the New York Stock Exchange, and has revenues of over \$52.7 billion, with over 90 million customers globally. The

policy, as it appears on their site states: "MetLife offers associates a number of options for FWAs including: compressed workweeks, part-time work, job-sharing, flextime, and

management approval and must meet business as well as associate needs." (See Work-Life Solutions Statement)

telecommuting. FWAs require

company's flexible work arrangement

This means that they are open to workat-home employment, as long as it makes sense, and it requires a discussion. MetLife hires home-based employees to work as insurance underwriters and

controls analysts. Use keywords when

searching on the Metlife career site.

Professional Dynamics, Inc. – Founded in 1991, Professional Dynamics is based in Folsom, California. The company provides customized medical and disability insurance management services for employers in the area of worker's compensation. Professional Dynamics hires stay-at-home workers as reviewers and case managers.

Quest Diagnostics – Founded in 1967, Quest Diagnostics is headquartered in Madison, New Jersey. This Fortune 500 company provides a wide variety of services to the medical, corporate and insurance industries, including laboratory testing, and insurance claim reviews. Quest Diagnostics revenues are \$7.4 billion, and was named as Fortune Magazine's "World's Most Admired Companies" in 2008. The company hires home-based workers to conduct telephone interviews with people applying for life insurance. The job requires extensive training at the company's corporate headquarters in Lee's Summit, Missouri.

UnitedHealth Group – Founded in 1977, UnitedHealth Group is a Fortune 100 health insurance company, based in Minnetonka, Minnesota. Annual revenues exceeding \$94.2 billion, the company serves over 75 million people globally, in the areas of individual and employer insurance, Medicare and

retirement, and community and State. At UnitedHealth Group, employees workfrom-home online as medical coders, analysts, contract managers, auditors, Medicaid specialists, and consultants.

In addition, UnitedHealth hires nurses for both telecommuter positions and some visit patients at their home and use their own home as their base.

**Tip**: You can find telecommute positions on the company career website by selecting "Yes" under the category "Telecommuter Positions" in the drop down menu, in the right most column. Pay for these positions vary based on qualifications, experience and location.

### INTERNET & COMMUNITY GUIDES

**About.com** – This company is one of the largest information and advice portals on the Internet. Launched in 1995, About.com is divided into areas of interest and has an extensive topic list, covering subjects like computers, workat-home moms, arts and crafts, medicine and health, and more. The company was purchased by the New York Times Company in 2005, for \$410 million. Subject matter guides provide written content in their area of expertise. Guides receive both pay and

their success at growing readership, or page views of their writings. About.com hires freelancers as subject matter guides, topic writers and video producers to work-from-home. The company provides a list of available topics, and is looking for English and Spanish speaking writers. **About.com Health Channel -**

supplementary compensation based on

### health channel. The About.com Health Channel explores the world of health, and addresses such

About.com, reviewed above, also has a

the world of health, and addresses such issues as allergies, asthma, bones, joints and muscles, the brain and nervous

system, cancer, digestive health and general health, and more.

About.com Health Channel offers workat-home nursing jobs, and hires Health Channel Guides, who are experts in their field. These Health Guides write content from home and are paid at least \$675 per month. As with About.com guides, compensation grows as page views and viewership increases month to month.

Assistant Match – detailed in the "Data Entry & Administrative Assistant" category, Assistant Match hires social media assistants. The company is also listed in the "Advertising & Marketing & Sales" category and the "Writing"

**Tip**: Try direct link.

category.

http://www.assistantmatch.com/becomea-virtual-assistant/

Internet Brands – Internet Brands is a company that grows over one hundred vertical websites through the efficient use of technology and marketing.

Originally CarsDirect.com, the company has transitioned from one industry success story to over one hundred.

The company is based in Los Angeles, and employs on-site workers and freelancers, as well. The company seeks freelance writers, for its lifestyle

people who are both passionate and creative, who could turn boring and mundane, into fascinating and invigorating. Pay varies from \$20 - \$40 per published article. Internet Brands is an interesting option for those who really enjoy writing.

Tin: When searching for Internet Brands

and auto web holdings. They look for

**Tip:** When searching for Internet Brands telecommuting positions, select the word "remote" or "work at home" in the "location" section.

You may want to place the URL directly into your browser: http://ch.tbe.taleo.net/CH05/ats/careers/j

org=CARSDIRECT&cws=2

Associated Content is a group of online Yahoo content websites providing information and news to Yahoo readership. Associated Content was purchased by Yahoo! in 2010, for \$100 million. Renamed Yahoo! Voices, some of the contributor networks include Yahoo! Voices, Yahoo! Sports, Yahoo! Movies and Yahoo! News.

<u>Yahoo! Voices</u> – Established in 2005,

Headquartered in Denver, Colorado, the online publications allow contributors to pursue their passions and provide content, offering freelance writing jobs from home.

Compensation for writers is paid through a combination of up-front

on pageviews, and exclusive assignments. There is no limit to the amount of articles you can provide. Associated Content is an outstanding opportunity for writers interested in securing freelance writing jobs from home.

Leapforce – This company is a search

payments, performance incentives based

Leapforce – This company is a search engine evaluation company, providing services for some of the largest search engine companies in the world.

Leapforce is based in Pleasanton,
California, and was launched in 2011.

The company hires work-at-home agents who are internet savvy, and able to

improvements. The position requires an analytical mindset, and a facility for using online research tools. You definitely have to be detailed oriented. Pay is based on experience and skills. Leapforce hires its work-at-home agents as independent contractors.

Tip: You may want to place the URL in

evaluate, and offer search engine results

your browser directly.

https://www.leapforceathome.com/

LivePerson.com – Launched in 1995, the company is a global online communication, web analytics and expert advice company. Headquartered has revenues of \$109.8 million. LivePerson provides real time access to expert information. If you are a carpenter, you can log into the system, and respond to questions on a per minute basis, from people who use chat or

email to communicate with you. Experts are freelancers who work-from-home, and are paid based on the amount of

in New York, the publicly held company

**Tip**: You may want to place the URL in your browser directly.

https://www.liveperson.com/registration registration/expert-signup.aspx Mahalo – Founded in 2007, Mahalo is a question and answer web directory or search engine that is maintained by human editors. The privately held company is headquartered in Santa Monica, California. Mahalo selects the most popular website results for various popular search terms and includes them on their site.

The company contracts with editors providing legitimate work-at-home jobs. The Guides create content for the website search results. Mahalo also pays for piece work created by freelancers. Mahalo Guides are responsible for writing long articles, not to be confused with the former position,

answer questions. The Guru position, however, no longer exists. Mahalo still hire Guides that make money at home. Guides are paid \$1000 per month, plus incentives based on traffic.

To apply, please send an email cover

called Mahalo Gurus, who used to

letter to Evan Brown, Mahalo's
Greenhouse Community Manager, with
attached resume and writing samples.
Also, please include a telephone number
and time when you can be reached.
Please begin the subject line as follows:
"Remote Guide Applicant."

**Tip**: You may want to email the company directly. The above link is to

the following email address:

evanb@mahalo.com

Mighty Deals - Mighty Deals is a daily deals site that offers major discounts to web and creative professionals for a limited time. It is similar to Groupon and LivingSocial, but the offerings are focused on the needs of web professionals. The site was created by the blog site WebDesignerDepot.com.

Mighty Deals is looking for a work-athome AdWords and Facebook specialist who are results and success driven. Pay is based on experience and skill. Unlike most work-from-home companies, Mighty Deals does not want a resume, but examples of what you have accomplished! This opportunity is great for someone with creative marketing skills, and who thinks outside of the box. Be creative!

**Tip**: You may want to email the company directly. The above link goes to the following email address:

jobs@mightydeals.com

Patch.com – Launched in 2007, Patch.com is an online media corporation, providing news and opinion, from a community perspective. Headquartered in New York, and owned news and information. Patch.com hires editorial writers, who have a passion for news. The writers is paid a salary and benefits and actually is expected to go out into the field and find out what is going on and report on it. If you are really passionate, and no one is in your area, you could become the writer in charge of your locality. Work-fromhome positions include editorial, sales and marketing. For sales search for the keyword phrase "Local Online Account Executive."

by AOL, the company provides local

#### Schaaf PartnerCentric – Headquartered in Austin, Texas, Schaaf-PartnerCentric manages top-performing

like eBay, Quicken Loans, 21<sup>st</sup> Century Auto Insurance, Stamps.com and Payless shoes. Founded in 2006, Scahaaf merged with PartnerCentric, and the two companies combined to create a stronger union. The company hires at home experienced affiliate program managers.

affiliate programs for major companies,

### **Support.com** – A publically traded company, Support.com is an online technical support provider independently, and on behalf of its partners, which include anti-virus companies, cable companies and major retailers. Headquartered in Redwood City, California, the company was founded in 1997.

or configure purchased technology.
Support.com offers remote technical support expert positions. Compensation is \$13.50 per hour.

Weebly.com – Founded in 2006, Weebly

Support agents help consumers fix, setup

is a widget based website creation company that allows website builders to drag and drop content onto the website. Weebly is a passion filled company, based in San Francisco, California, that loves people that work for the company to be passionate, as well.

The company offers an email based, remote customer service position. You would respond to customer's requests

a clear and concise writing style, if you intend to work-at-home online with this company. The job is a contracted part-time position. Pay for the position is \$17 per hour. On the Weebly.com career page, select "Remote, Email-Based Customer Service" position.

for assistance by email. You must have

## LANGUAGE & TRANSLATN & TRANSCRIPTN

This category includes transcription. Check the "Medicine & Nursing & Medical Coding & Transcription" category also.

1-800-Translate – 1-800-Translate is an international foreign translation service for many of the Fortune 500 companies. Headquartered in New York, near the United Nations, the company has been around for over 20 years. The company seeks freelance linguists with skills and experience for its work-at-home

business opportunity. You must also be proficient in English. 1-800-Translate has programs to help hone your skills so that you can become qualified. Pay varies and depends upon your skills and qualifications.

AccuTran Global – Launched in 2002, AccuTran Global is a worldwide virtual financial transcription services company, providing support services on a temporary or part-time basis. They provide medical and financial transcription, translation services, proofreading and editing services, bookkeeping, tax preparation, and administrative support.

Canada. They hire agents in Canada and the US, for their home-based work. Transcribers are paid approximately \$0.005 to \$0.0066 per word. In other positions, pay varies depending upon the position, skills, and qualifications.

AccuTran is headquartered in Ontario,

**Tip**: You may want to enter the URL directly into your browser.

http://www.accutranglobal.com/Resource

<u>Caption Colorado</u> Caption Colorado is a television closed captioning provider that takes the spoken word, along with sound effects, and translates them into text form. Closed captioning is

primarily used for the hard of hearing and the deaf, to make news, and other important programming information, available to them. Caption Colorado headquartered in Englewood, Colorado, and started in 1991, has revenues of \$15.5 million. The company is a good source of work-at-home online jobs. Caption Colorado provides trained

captioners work-at-home employment, where they translate the words and effects into text. In addition, the company provides training to those who feel they need assistance. The captioners perform their computer work-at-home and have a great flexibility built-in. The job requires a high degree

of accuracy. Pay is competitive.

eTranscription Solutions – Founded in 1999, eTranscription Solutions is an international online transcription service, providing board meeting,

government hearings, insurance statement, legal, and medical transcriptions. They have an extensive list of additional services, as well. Headquartered in Logan, Ohio, the company hires experienced transcribers with a typing speed no less than 80 wpm. eTranscription Solutions uses the start-stop foot pedal for transcribing audio files. If you are a skilled transcriptionist, eTranscription Solutions might be your work-from-home

**Tip**: You may want to enter the URL into

destination.

your browser directly.

https://www.etranscriptionsolutions.org/e

Fantastic Transcripts – Based in Boston, Massachusetts, Fantastic Transcripts is a female-owned company providing internet, digital, teleconference, legal, focus group, medical, and foreign language transcription services. The company accepts work-at-home transcriptionist information for consideration, and is particularly interested in foreign language transcribers, and people who

Lionbridge – Founded in 1996, Lionbridge is a multinational translation, interpretation, and language technology provider. Headquartered in Waltham,

Massachusetts, Lionbridge has solution

can translate transcriptions.

centers in over 25 countries. Publicly traded, with revenues of \$389 million, the company's global footprint distinguishes them from other providers, and their list of clients reads like a who's who in Fortune 500 companies. Lionbridge offers legitimate work-athome jobs, hiring independent contractors for their at-home program, in the positions of subject matter experts, interpreters, translators, and web raters.

Depending on experience and skills, interpreters can make \$96,000 - \$103, 000.

Medifax, Inc. – Founded in 1958, Medifax is a medical records transcription outsourcing company, utilizing leading edge technology. The company is based in Elmhurst, Illinois. Medifax provides doctors and hospitals with medical records transcriptions services nationwide and is open 24/7.

Medifax provides you with a computer that has been preloaded with the software you will use to provide services. The company seeks US based medical transcriptionist, and offers

must have at least 2 years of transcription experience, and be willing to work every other weekend. Pay varies based on skill and qualifications.

**Professional Medical Services, Inc. –** 

legitimate work-from-home jobs. You

Professional Medical Services is a medical transcription service company that offers transcription, medical billing, and practice management. The company is based in Cullman, Alabama, and serves the medical industry nationwide. Professional Medical Services hires transcriptionists who work-at-home. They look for experienced transcriptionists, and hire them as independent contractors. Contractor's

pay is competitive. The company states that their pay is the highest in the industry, offering a good opportunity to make money from home.

Quicktate – Launched in 2008, Quicktate is a speech transcription solutions provider. Based in San Francisco, California, the company's services include transcribing personal dictation, voicemail, call recordings, audio notes, to-do lists, and medical reports to text. Quicktate is a subsidiary of iDictate.

Quicktate allows you to make money at home. The company hires independent contractors to transcribe voice mail, letters, memos, and more. Pay varies and is based on your skills and experience.

SDL – Established in 1992, SDL is a

global information translation management company. Headquartered in Maidenhead, Berkshire, UK, the company provides content creation, translation management, content management, multi-channel publishing, and world-leading technology for companies worldwide. The company is publicly traded on the London Stock Exchange, with revenues of \$362 million.

SDL hires freelance translators to work

requires a minimum of two years of experience in translation, or one year, in-house translation experience. The list for language combinations and subject areas is long. SDL has been around for a while, and has offices around the world. Pay varies and is based on skills and experience. **SpeakWrite** – Founded in 1997.

remotely from home. The company

SpeakWrite – Founded in 1997, SpeakWrite is a nationwide non-medical transcription service company, offering transcription services for attorneys and other dictation users. The company is based in Austin, Texas, and their transcribers, who work-at-home, are based in the US and Canada. transcriptionists as independent contractors. Pay for transcriptionists on average is \$12 - \$15 per hour. If you transcribe quickly, you will earn more than \$15 per hour.

SpectraMedi – a leading national

SpeakWrite hires experienced

medical transcription, dictation and technology solutions provider, SprectraMedi is based in Syracuse, New York. Launched in 1999, the privately held company has some advanced technology to deal with the variety of potential input that arises. SprectraMedi is always looking for home-based medical transcriptionists; in addition, the company hires quality assurance

proofreaders, and sales agents. Pay varies based on position.

#### **Terescription** – Established in 2005, Terescription is a transcription, closedcaption, and logging service geared toward processing the post-production needs of the entertainment industry. In addition to its entertainment services, Terescription provides general transcription outsourcing for businesses, the legal world, and education. Based in Irvine, California, this privately held company hires independent contractors that work-at-home. Pay is considered competitive, allowing you to readily make money from home.

#### **LEGAL**

Aetna - detailed in the "Insurance" category, Aetna hires work-from-home legal staff. The company is also listed in the "Advertising & Marketing & Sales" category, and the "Medicine & Nursing" category.

# Counsel on Call – Based in Nashville, Tennessee, Counsel on Call is a professional legal services company that assists law firms and legal departments to address challenging assignments that would cost them more in time or money to handle rather than to outsource. Founded in 2002, the company is a

certified female-owned business, and has been listed on the Inc. 500 Fastest Growing Companies in the Country. Counsel on Call offers home-based attorney opportunities for those with the appropriate licensing.

**Hire Counsel** – Based in Houston,

Texas, Hire Counsel provides temporary and permanent legal staff to law firms and corporate legal departments.

Launched in 1993, the company provides attorneys, paralegals, coders, discovery specialists, and litigation support

specialists, and litigation support specialists. In addition to staffing, Hire Counsel provides discovery management services from beginning to end.

Revenues at \$17.5 million, the company

provides work-from-home opportunities on a number of legal matters, client dependent.

Opportunities: Attorney Contract

<u>Drafting & Negotiation – Work-from-</u>

<u>Home</u>

IT Contracts Attorney

**Info:** Work-from-Home Case Study

## MED & NURSING & CODING & TRANSCRIPT

This category includes medical coding and transcription. Check the "Language & Translation & Transcription" category also.

About.com Health Channel - detailed in the "Internet & Community Guides" category, About.com hires freelance health topic writers. Health Channel Guides are experts in their field. These Health Guides write content from home and are paid at least \$675 per month. As with About.com guides, compensation

grows as page views and viewership increases month-to-month. This company is also listed in the "Writing" section.

Aetna - detailed in the "Insurance" category, Aetna hires nursing support & clinical staff. The company is also listed in the "Advertising & Marketing & Sales" category, and the "Legal" category.

Baptist Health South Florida – Headquartered in Coral Gables, Florida, Baptist Health is five hospitals providing exceptional healthcare to the South Florida population. A Fortune 100 company, founded in 1990, with revenues of \$2.1 billion, the hospital has received both national and local awards for Best Hospitals from the *US News* and *World Report*.

The recipient of another significant accolade, Baptist Health is number 2 on the 2012 CNNMoney 100 Best Companies to Work for Telecommuting list; 88% of their workforce are regular telecommuters. The company offers a variety of telecommuting opportunities for those in healthcare.

Conifer Health Solutions – detailed in the "Insurance" category, Conifer hires remote nurses and medical coders.

**Tip**: When you arrive at the Conifer/Tenet Career job search page, use the Advanced Search section, enter the search term "remote" or "work from home" in the keyword section, and confirm that the Job Category says Conifer Health Solutions.

Fast Chart – A leading medical transcription, consulting, practice management, and medical billing company, Fast Chart, based in Durham, North Carolina, was founded in 1991. The company focuses on delivering their services with integrity and using their experience to monitor their clients' needs. Fast Chart hires medical transcriptionists as home-based

independent contractors. The company requires that applicants have at least 2 years of medical transcription experience in a clinic or hospital setting.

**Fonemed** is a healthcare website

providing around-the-clock medical advice, information and remote patient monitoring to clients around the world. The company was founded in 1996, and it is based in Ventura, California.

Fonemed hires registered nurses, as its work-at-home agents, providing legitimate work-at-home jobs. Agents that accept the home-based nursing jobs, must have 3 years of clinical experience, in both children and adult medicine, and

must also be experienced using triage software. Pay is based on a per-call basis, and you are paid a minimum hourly amount when there are no calls. Fonemed work-from-home careers include customer service reps, as well, so you do not have to be a nurse.

Genex Services, Inc. – detailed in the "Insurance" category, Genex hires remote nurse case managers. Genex requires a nursing degree, and 2 or more years experience in clinical nursing.

**Tip**: When searching for Genex Services nursing telecommuting positions, in the Category section, select Case Management - Telephonic. Ensure that

Global Medical Transcription – A privately held company, Global Medical

the job listing mentions telecommuting.

Transcription, based in Yonkers, New York, has been in business since 2001. A medical transcriptions solutions provider, the company focuses on delivering accurate records time after time, to its arsenal of repeat clients. The company offers an additional layer of quality assurance, by providing proofreaders to go through every transcribed file that is processed. Global Medical Transcription hires home-based proof readers to review the dictation tape against the transcribed document

The Hartford – detailed in the "Insurance" category, the Hartford hires nurse case managers. Workers' comp experience is required.

**Tip**: To identify available work-athome positions, perform an advanced search on The Hartford career page and select the "Remote Worker Option."

# HCA Healthcare – Founded in 1968, this Fortune 500 company, headquartered in Nashville, Tennessee is one of the first hospital corporations in the US. HCA, with revenues of \$33 billion, is a collection of 163 hospitals and 110 surgery centers in the US and England. The company hires home-

positions. Coders are required to have at least 2 years of acute care inpatient experience, in fact, 3 years is preferred. Bonuses are paid out quarterly. **Tip**: When you arrive at the HCA job

based medical coders in full or part-time

search page, enter "coder" in the job description keywords field.

Health Net – detailed in the "Insurance" category, Health Net hires nurse case managers, nurse care coordinators, and quality compliance nurses.

**Tip**: When you arrive at the Health Net Career job search page, select Advanced Search, and enter

"Telecommuting" in the keyword search section.

**Humana** – detailed in the "Insurance"

category, Humana hires work-from-home nurses, certified medical coders, medical records retrieval specialists, physicians, and chart auditors. The company is also listed in the "Advertising & Marketing & Sales" category.

**Tip**: When you arrive at the Humana Career job search page, go to the bottom of the page and select "Virtual/Work at Home" in the Work Environment Type section.

Kindred Healthcare, Inc, - detailed in the "Insurance" category, Kindred hires work-from-home medical coders.

**Tip**: When you arrive at the Kindred Healthcare job search page, enter "Work from Home" in the keywords section.

OptumInsight –Based in Eden Prairie, Minnesota, OptumInsight is a healthcare information and technology solutions provider. Founded in 1993, the company is dedicated to showing practitioners, healthcare entities, and insurers how to take advantage of industry changes, to increase the bottom line and take advantage of and maximize new revenue-producing opportunities. A division of UnitedHealth Group, and a part of the Optum brand, a leading health services business, OptumInsight shares the scale of a Fortune 100 company.

OptumInsight hires home-based clinical investigations supervisors, ensuring that clinical investigators are meeting their metrics and production levels. If you have a nursing background with supervisory experience, this might be the job for you.

**Tip**: In addition to the clinical investigations supervisor position, OptumInsight hires home-based engineers, proposal writers, web developer, sales, quality analyst, UI

designer, reporting analyst and more. In the left column select "Telecommuter Position," there you will find the latest work-from-home jobs.

Personal Touch Coding Solutions – a

privately held medical coding and consulting company, Personal Touch was founded in 1999 and is based in Brooks, Kentucky. Along with medical coding, the company provides health information management services for its clients. Personal Touch seeks home-based accredited and experienced individuals for their Credentialed Coding Consultant position – RHIA, RHIT, CCS. Pay is competitive and commensurate with experience.

Professional Dynamics, Inc. – detailed in the "Insurance" category, Professional Dynamics hires nurse case managers.

Psych Central – one of the oldest

worldwide mental health network resources, Psych Central, started in 1995, offers high-quality information and a vast network of support groups. Named one of the 50 Best Websites for 2008 by TIME, Psych Central was indexed in Forbes Magazine's Best of the Web directory and mentioned in numerous notable magazines and newspapers. The company hires homebased associate editors; the position is a part-time job in which you would need to manage a blogging network and some

social media sites. If editing is your passion, this is the job for you.

RingaDoc.com – Launched in 2010, RingaDoc.com provides medical consultations with doctors by phone or by video. Headquartered in Santa Monica, California, the company boasts that no appointments are necessary, and that you can get quality care at an affordable price. RingaDoc hires homebased licensed physicians to provide phone consultations, and others to provide video consultations with patients.

SironaHealth – Privately held, SironaHealth is a telecommunications health contact services company that connects patients with the clinicians and specialists they need by mobile device, telephone, and computer. The company is headquartered in South Portland, Maine, and serves hospitals, health plans, physicians, and more. SironaHealth has a proprietary medical call center software they developed, use for their services, and license to other

SironaHealth hires registered nurses who work remotely from their home offices, as nurse consultants. Pay varies and is based on skill and experience.

companies.

**Tigerfish Transcription** – In business

service, based in San Francisco, California. The company has an impressive roster of clients from Harvard University, the Department of Veteran Affairs, the Bar Association of San Francisco, ABC – the broadcasting company, ESPN, and Microsoft. Tigerfish offers the ability to work-fromhome and have a flexible schedule. Initially you will be able to use Express Scribe, during the test and evaluation period; however, if you intend to work with Tigerfish, you will need a copy of Start Stop's Power Play for Windows Media. **UnitedHealth Group** – detailed in the

since 1989, Tigerfish is a transcription

"Insurance" category, UnitedHealth Group hires medical coders, nurses, analysts, contract managers, auditors, Medicaid specialists, and consultants.

**Tip**: You can find telecommute positions on the UnitedHealth career website by selecting "Yes" under the category "Telecommuter Positions" in the drop down menu, in the rightmost column. Pay for these positions varies based on qualifications, experience, and location.

### MEDICAL TRANSCRIPTION RESOURCES:

**MTJobs:** – an internet site that lists

companies seeking medical transcriptionists.

MTStars.com: a medical transcriptionist networking site, with a medical transcription discussion forum, MT and related job listings, and a resume bank

#### WRITING

About.com – detailed in the "Internet & Community Guides" category,
About.com hires freelance topic writers.

**About.com Health Channel - detailed** in the "Internet & Community Guides" category, About.com hires freelance health topic writers. Health Channel Guides are experts in their field. These Health Guides write content from home and are paid at least \$675 per month. As with About.com guides, compensation grows as page views and viewership increases month-to-month. This company is also listed in the "Medicine

Assistant Match – detailed in the "Data Entry & Administrative Assistant" category, Assistant Match hires work-at-

home editors. The company is also listed in the "Advertising & Marketing & Sales" category and the "Internet" category.

Tip: Try direct link.

Tip. Try direct min.

& Nursing" section.

a-virtual-assistant/

CyberEdit, Inc. – is an international company, with collection of Internet

http://www.assistantmatch.com/become-

based writing services including
ResumeEdge, EssayEdge, and

high quality comprehensive writing assistance to individuals and organizations, at affordable prices. The company boasts clients in over 100 nations worldwide, and hires at-home writers from the US to China.

If you like to write and are really good

WritingLabEdge. CyberEdit provides

at it, CyberEdit offers legitimate workfrom-home jobs as editors, technical writers, and certified resume writers. Pay for completed work varies based on the service you provide.

<u>Demand Studios</u> – Demand Studios is a large online media company providing content to major online web entities.

Based in Santa Monica, California, Demand Studios hires freelance contributors to provide information to over 80 million readers through articles and videos. Founded in 2006, Demand Studios distributes its content to online media like *USA Today*, Salon.com, Houston Chronicle, LiveStrong.com, and the San Francisco Chronicle, making this the perfect opportunity for those looking for freelance writing jobs from home

Demand Studios hires freelance writers and videographers and pays them based on a flat fee and revenue sharing. This job is perfect for those starting a home business. **Tip:** The company is also seeking a home-based content editor with a thorough background in real estate.

#### **Examiner.com** – Launched in 2008, Examiner.com is an online news, lifestyle, and entertainment network with twenty million monthly readers worldwide. The company's name comes from the San Francisco Examiner, which had originally purchased the domain name. The company was later purchased by billionaire businessman Philip Anschultz, and restructured into its current format.

Although a global property, the Examiner, based in Denver, Colorado,

to write about their passions, but are definitely encouraged to tell their stories with a local point of view. Writers are hired as freelancers, with the goal of building up a loyal and ever-growing readership.

Internet Brands – detailed in the

has a local feel. Writers are encouraged

"Internet & Community Guides" category, Internet Brands hires freelance writers for its lifestyle and auto web holdings. They look for people who are both passionate and creative, who could turn boring and mundane, into fascinating and invigorating. Pay varies from \$20 - \$40 per published article. Internet Brands is an interesting option for those

**Tip**: When searching for Internet Brands telecommuting positions, select the word

who really enjoy writing.

"remote" or "work at home" in the "location" section.

You may want to place the URL directly

http://ch.tbe.taleo.net/CH05/ats/careers/j
org=CARSDIRECT&cws=2

Kaplan – detailed in the "Education"
category Kaplan hires Editor/Writer

category, Kaplan hires Editor/Writer work-at-home jobseekers. Pay varies depending upon the position, skills and experience.

#### NeedAnArticle.com -

into your browser:

provider of writing services, through a membership site. The company has a staff of writers who create content for webmasters, ebook sellers, and other online content clients. The company started back in 2006, is owned by Scott Foster, offering work-at-home internet jobs for writers.

NeedAnArticle.com is a family owned

NeedAnArticle.com hires writers as freelancers to write article submission requests made by their clients. The company pays its writers on a weekly basis. On average, writers get about \$6.00 to \$9.00 per 500 word article.

The company hires when their writing

pool goes down, so you should keep an eye open as to whether they are hiring at this moment.

Ockham CRO – detailed in the "Biotechnology" category, Ockham hires stay-at-home employees to work as writers.

OptumInsight – detailed in the "Medicine & Nursing" category, OptumInsight hires home-based writers. The company is also listed in the "Advertising & Marketing & Sales" category. Go to the left hand column, select "Telecommuter Position" to identify the latest work-from-home jobs.

OTR Global – Founded in 1995, OTR is an international investment information aggregator and premium provider of independent industry research. Based in New York, the company keeps an eye on the financial sector, and at times gathers information from its roster of non-traditional sources. Jon Gates, OTR's Director of Global Research has appeared on financial programs, such as CNBC's Fast Money, to report on up-to-theminute financial information about companies on his radar.

OTR hires home-based reporters with cold calling skills who can develop a catalog of information sources and who

have quality writing ability. In addition to reporters, the company hires home-based sales people interested in promoting the company's services. If you have a nose for financial news, or you're a sales guru, then OTR Global is the place for you!

Patch.com – detailed in the "Internet &

Community Guides" category, Patch.com hires editorial writers, who have a passion for news. The writers are paid a salary and benefits and actually are expected to go out into the field and find out what is going on and report on it. If you are really passionate, and no one is in your area, you could become the writer in charge of your locality. The

company is also listed in the "Advertising & Marketing & Sales" category.

**Pragmatic Programmer** – Launched in 1999, the company, through Pragmatic Bookshelf, its publishing end, provides high-quality and timely information for the programming community. Based in Flower Mound, Texas, the company is a publishing and training company with the goal of enhancing the education and development of programmers seeking to stay on top of the most relevant topics affecting their professional growth. Pragmatic Programmer hires homebased development editors whose job it is to mentor authors who are in the midst

not an easy job; essentially, you bring an author from, "Hello," to published technical author. As an independent contractor, your pay is based on royalties. If you like wrangling, and you've got a way with words, this might be the job for you.

Tip: If you would like to become a

of crafting technical book projects. It is

development editor, email <u>Pragmatic</u> <u>Programmer</u> at <u>jobs@pragprog.com</u>. Place "Development Editor" in the subject line. In the narrative, describe why you would be an asset to the company, and attach your prior work.

The company also works with new

authors. If you have a passion for opensource technology, and you would like to get published, this might be your opportunity.

Psych Central – detailed in the "Medicine & Nursing" category, Psych Central hires home-based associate editors. The position is a part-time job in which you would need to manage a blogging network and some social media sites. If editing is your passion, this is the job for you.

Quarasan – detailed in the "Education" category, Quarasan hires writing content contributors. The company also offers other virtual opportunities, as the need

arises. Pay varies depending on skills and experience.

ResuMAYDAY – Started in 2001, this

Warrenville, Illinois expert resume writing services company has a worldwide clientele. ResuMAYDAY caters to those seeking management positions, C-level clients, and clients that are in the career transition stage. The company hires home-based expert resume crafters, and does not compromise on quality of writing or candidate experience (you must have 5 years experience as a professional resume writer, no hobby scribes accepted). Pay is top level. If you are a resume writing rock star, this may be the Important Tip: You should email your

cover letter and resume to <u>Lauren</u> at <u>Lauren@ResuMAYDAY.com</u>. In addition, you should forward 3 samples of client work with identifying information removed. References will be requested from those who reach the interview stage.

The Sun Magazine – This magazine is different. It has no advertising. Kind of amazing! Completely dependent upon public and subscriber donations, *The Sun* is a monthly magazine that celebrates life, including its complexities. It celebrates great

passionate writing and beautiful, vibrant photographs. *The Sun* was launched in 1974, and is headquartered in Harlan, Iowa.

The Sun offers jobs from home like writing and accepts photography submissions. Writers and photographers make money at home through freelance assignments. The free work-at-home jobs pay from \$300 - \$2000. Photos fetch \$100 - \$500 for one time only use. If you love to write, and like touching the heart of your readers, *The Sun* Magazine offers a great opportunity to do what you love and work-from-home.

#### **WORKetc** – detailed in the

"Information Technology" category, WORKetc hires technical writers. The company is also listed in the "Call Center & Customer Service" category.

Writers Research Group – A femaleowned business, Writers Research Group is an online and print content provider, performing writing, editing and research services for companies. Writers Research was founded in 2000, and is headquartered in Oklahoma City, Oklahoma. The company focus revolves around the work-at-home opportunity.

The company has a variety of work-athome job listings, including writers, editors, researchers, and data entry workers. Pay is competitive, and is based on your qualifications.

**Yahoo!** Voices – detailed in the "Internet & Community Guides" category, Yahoo Voices hires freelance writers. Compensation for writers is paid through a combination of up-front payments, performance incentives based on pageviews, and exclusive assignments. There is no limit to the amount of articles you can provide. Associated Content is an outstanding opportunity for writers interested in securing freelance writing jobs from home.

#### CONTACT INFORMATION

#### Lee Evans

Free-Job-Search-Websites.com

Please feel free to contact me regarding any questions that you have. I enjoy hearing from my fans regarding positive or constructive feedback. My goal is to provide you with a quality product.

#### **Outdated Links**

I rigorously ensure that all links are as up-to-date as possible. If you have any questions regarding outdated links, please feel free to contact me, and I will research the most current work-at-home opportunity for you:

Free-Job-Search-Websites.com

#### I verified all links on publication day. Due to the fact that companies change their web pages, and their job needs, if any of the links don't work, simply

contact me at my <u>Free-Job-Search-</u> Websites.com, and I will provide you

with revised link information.

My Promise to You

You can also contact me regarding any specific work-at-home jobs contained in the book that you cannot locate. I will check the status of any included jobs for you.

You are not just buying a book, you are buying my promise that I will tirelessly provide you with the most up-to-date

information that I have at my disposal. Consider me your Work-from-Home Job Search Coach for the life of your purchase. I want you to make your dream come true! **Killer Work from Home Jobs 2:** 100 Fortune 500 & Legitimate Work at Home Jobs - How to Make Money Online from

OTHER BOOKS BY LEE EVANS

Home! The follow-up to the book you are reading, with an additional 100 work-from-home job opportunities.

Killer Work from Home Jobs: 460

Jobs SUPER BOOK – The combination of Killer Work from Home Jobs Book 1, Book 2, and an additional 160 new jobs.

Killer Work from Home Jobs: SBI!
Site Build It! Website and Business
Builder - Make Money Online – The
story of my experience, and the success
of others who use Site Build It to create



## A blogger *Killer Work from Home Jobs* will be coming out soon. The blogging book will be filled with information on how to become a successful blogger

who can earn a great living working

from home

WHAT'S COMING SOON?

A Freelancer *Killer Work from Home Jobs* will be coming out soon. The freelancer book will be a guide for those considering working as a freelancer, independent contractor or working multiple jobs online.

A comprehensive technology only *Killer Work from Home Jobs* will be coming out soon. The information technology

book will be filled with *Killer Work* from Home Jobs for those in the IT industry that I have researched for you.

A comprehensive writer's only *Killer Work from Home Jobs* will be coming out soon. The writer's book will be filled with *Killer Work from Home Jobs* for those that want to write and get paid to work-from-home.

#### NOTIFICATION

If you would like to be notified when the next books in the *Killer Work from Home* series are coming out, please sign up for notification here: Free-Job-Search-Websites.com